



PUNJAB POLICE
RECRUITMENT FOR THE POST OF INTELLIGENCE ASSISTANT
(IN THE RANK OF CONSTABLE) IN INTELLIGENCE CADRE OF PUNJAB POLICE
AND
CONSTABLE IN PUNJAB POLICE INVESTIGATION CADRE (PBI)- 2021

Advt. No. 03 of 2021

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Recruitment Portal for submission of Online Application and for recruitment related information https://iur.ls/punjabpolicerecruitment2021 (hereinafter referred to as the Recruitment portal). A link to the above mentioned recruitment portal shall also be made available on the official Punjab Police website www.punjabpolice.gov.in	
Opening Date and Time for Submission of Online Application	26 July, 2021 at 9 pm
Closing Date and Time for Submission of Online Application (Applications received after 11:55 pm on 16 August, 2021 shall not be entertained)	16 August, 2021 at 11:55 pm
Helpline Number (Toll-free)	18002102565
Grievance window (for resolving problems faced by candidates) shall be available on the portal https://iur.ls/punjabpolicerecruitment2021	

1. INTRODUCTION

- 1.1 Online Applications (available on <https://iur.ls/punjabpolicerecruitment2021>) are invited from Indian citizens for direct recruitment to fill vacancies of Intelligence Assistants (in the rank of Constable) in Intelligence Cadre and Constables in the Investigation Cadre (except for the vacancies against the sports quota, which shall be filled separately) of Punjab Police.
- 1.2 The recruitment for filling up the vacancies in the two cadres, as mentioned above, shall be carried out through a **Common Application Form (CAF) and Computer Based Test (CBT) process followed by Physical Measurement Test (PMT) and Physical Screening Test (PST) with specified qualifying parameters**. All the candidates shall be required to **indicate their choice of cadres** in order of preference in the Application Form, provided they meet the eligibility criteria. The allocation of selected candidates to different cadres shall be on the basis of their respective merit (based strictly on the basis of marks obtained in Computer Based Test (CBT) and indicated cadre preference against available category-wise vacancies subject to the fulfilment of the requisite eligibility criteria, which could be/are different for the various cadres. In case, a candidate applies for only one cadre in the Common Application Form, she/he shall be considered only for posts in that cadre and not for posts in other cadre.

2. POSTING/DEPLOYMENT

- (a) Recruited candidate(s) can be posted/deployed anywhere in Punjab, India or abroad.

- (b) Since some of the vacancies of Intelligence Assistants (in the rank of Constable) in Intelligence Cadre and Constables in Investigation Cadre, mentioned above are based in the State Headquarters in Chandigarh/SAS Nagar, newly recruited Intelligence Assistants (in the rank of Constable) in Intelligence Cadre and Constables in Investigation Cadre can be posted to serve in Chandigarh/SAS Nagar.
- (c) All candidates are informed that as per Section 4(b) of the Punjab Police Act, 2007, transfer of a member of one cadre to another cadre shall not be allowed.
- (d) All newly recruited Intelligence Assistants (in the rank of Constable) in Intelligence Cadre and Constables in Investigation Cadre shall be subject to various Rules, policies and instructions issued/laid down by the Punjab Government/Punjab Police from time to time, as regards members/officials of various cadres of Punjab police with aim to ensure efficiency, transparency, fair dealing, accountability in public dealing and police functioning including:
- (i) Initial Placement/Range/District Allocation
 - (ii) Posting and Transfer Policy and
 - (iii) Tenure Policy

3. TENTATIVE POSTS OF INTELLIGENCE ASSISTANTS (IN THE RANK OF CONSTABLE) IN INTELLIGENCE CADRE AND CONSTABLES IN INVESTIGATION CADRE (PBI)

3.1 INTELLIGENCE CADRE:	Total posts of Intelligence Assistants	- 818
	Posts reserved for sportspersons	- 24
	Balance	- 794

Category	Category-wise total number of posts	Category-wise number of posts reserved for Women (out of column (ii))
(i)	(ii)	(iii)
General/Open/Unreserved	308	98
Scheduled Castes Balmiki/Mazhbi Sikhs, Punjab	82	33
Scheduled Castes Ramdasia & Others, Punjab	82	33
Backward Classes, Punjab	82	33
Ex-Serviceman (General), Punjab	65	34
Ex-Serviceman Scheduled Castes Balmiki/Mazhbi Sikh, Punjab	23	0
Ex-Serviceman Scheduled Castes Ramdasia & Others, Punjab	22	0
Ex-Serviceman Backward Classes, Punjab	16	0
Wards of Police Personnel	24	4
Economically Weaker Sections, Punjab(EWS)	81	24
Wards of Freedom Fighters, Punjab	9	5
Total	794	264

3.2 INVESTIGATION CADRE -	Total posts of Constables	- 373
	Posts reserved for sportspersons	- 11
	Balance	- 362

Category	Category-wise total number of posts	Category-wise number of posts reserved for Women (out of column (ii))
(i)	(ii)	(iii)
General/Open/Unreserved	151	43
Scheduled Castes Balmiki/Mazhbi Sikhs, Punjab	38	15
Scheduled Castes Ramdasia & Others, Punjab	37	15
Backward Classes, Punjab	38	15
Economically Weaker Sections, Punjab(EWS)	27	16

Ex-Serviceman (General), Punjab	8	0
Ex-Serviceman Scheduled Castes Balmiki/Mazhbi Sikh, Punjab	7	0
Ex-Serviceman Scheduled Castes Ramdasias & Others, Punjab	7	0
Ex-Serviceman Backward Classes, Punjab	8	2
Wards of Freedom Fighters, Punjab	37	11
Wards of Police Personnel	4	1
Total	362	118

Note 1: The number of posts may be increased or decreased by the Punjab Government/Punjab Police at any time before the completion of the recruitment process, without giving any prior notice to the candidates.

Note 2: The reservation for Scheduled Castes and Backward Classes shall be strictly implemented in accordance with the Punjab Scheduled Castes and Backward Classes (Reservation in Services) Act, 2006, as amended from time to time and the existing instructions of the Punjab government.

Note 3: The reservation for Ex-serviceman/ wife or dependent child of an Ex-serviceman/ grandchild of a Gallantry Award Winner shall be implemented in accordance with the Punjab Recruitment of Ex-Servicemen Rules, 1982, as amended from time-to-time and the existing instructions of the Punjab Government.

Note 4: Central Armed Police Forces (BSF, CRPF, ITBP, CISF, SSB etc.) are not eligible to be considered for recruitment under the Ex-Servicemen category.

Note 5: The reservation for Economically Weaker Sections (EWS) shall be implemented strictly in accordance with the Punjab Govt. Department of Social Justice, Empowerment and Minorities (Reservation Cell) instructions issued vide Letter no. 1/3/2019-RC1/700 dated 30.10.20.

Note 6: The reservation for women shall be implemented in accordance with the instructions of Punjab Department of Social Security, Women and Child Development (Social Security Branch) notification no. G.S.R.87/Const/Arts 309 and 15/2020 dated 21.10.20.

Note 7: The reservation for wards of Freedom Fighters shall be implemented in accordance with the instructions issued by Punjab government from time to time.

Note 8: The reservation of 2% posts in Direct Recruitment for the wards of deserving policemen shall be implemented in accordance with the instructions issued by Punjab government vide memo No. 1(211)94-2H(1)/10176 dated 11.06.96, whereby wards/dependents of Punjab Police personnel who have suffered casualties /permanent disability on account of action against terrorists or who have been awarded President's Police Medal for Gallantry or Police Medal for Gallantry for showing bravery in action, or who have been in the forefront of the fight against terrorism, shall be eligible.

4. PAY SCALE

The pay for the post of Constable has been fixed at Rupees 19,900/- (minimum pay admissible) at Level 2 of 7th CPC/Pay Matrix on the recommendations of in-house committee

of Finance Department, vide its Letter No. FD-FP-10MISC/87/2020-2FP1 dated 29.12.2020 subject to the following conditions:-

- i. As per the instructions issued by the Department of Finance, Government of Punjab vide Notification No. 7/204/2015-4FP1/66 dated 15.01.2015 and No. 7/204/2015-4FP1/853793 dated 04.10.2016, during the probation period of 3 years, only minimum pay admissible will be paid and there will be no entitlement of annual increment and any other allowances except travelling allowance.
- ii. Except minimum pay admissible, the decision regarding allowances will be taken later.
- iii. On receipt of the Report of 6th Pay Commission, there will be no revision in this pay matrix.

5. ESSENTIAL ELIGIBILITY REQUIREMENTS FOR CANDIDATES

5.1 Nationality

The candidate should be a **citizen of India**. She/he should not have obtained the citizenship/permanent residency/green card of any other country.

5.2 Age

Eligibility criteria regarding age shall be as follows:

Minimum age as on 1 January, 2021- 21 years

Maximum age as on 1 January, 2021 - 28 years. Relaxation in age shall, however, be applicable as mentioned below:

- i. Relaxation upto five (5) years in the prescribed upper age limit has been granted to the candidates belonging to the Scheduled Castes and Backward Classes, who are residents of Punjab. As such, maximum age for such candidates shall be 33 years as on 1 January, 2021.
- ii. Ex-servicemen, who are residents of Punjab, shall be allowed to deduct the period of his/her service in the Armed Forces of the Union from his actual age, and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three (3) years, she/he shall be deemed to satisfy the conditions regarding age limit.
- iii. Relaxation upto five (5) years in the prescribed upper age limit has been granted to candidates, who are serving regular employees of Punjab Government or of other State or Central Government. As such, maximum age for such candidates shall be 33 years as on 1 January, 2021.

5.3 Educational Qualifications

5.3.1

S. No.	Name of the post	Minimum educational qualifications for eligibility
1.	Intelligence Assistant (Intelligence cadre)	Candidate should be a) a graduate from a recognized University or Institution, as the case may be, provided that such candidate shall also possess an 'O' Level Certificate of Information Technology from National Institute of Electronics and Information Technology(NIELIT) (earlier called as DOEACC); OR b) a Graduate from a recognized University or Institution with

		<ul style="list-style-type: none"> • Computer Science; or • Computer Applications; or • Information Technology as one of the elective subjects during the entire duration of graduation; <p style="text-align: center;">OR</p> c) B.Sc/B.Tech/BE in <ul style="list-style-type: none"> • Information Technology; or • Computer Science; or • Computer Engineering; or • Computer Science & Engineering; or • Information Systems; or • Computer Networking; or Data Science; or • Software Engineering; or • BCA; or Post Graduate Diploma in Computer Applications from a recognized University or Institution, as the case may be.
2.	Constable (Investigation Cadre)	Candidate should be a graduate from a recognized university, or its equivalent

Note 1: Candidates must have attained the above mentioned educational qualifications on or before the closing date for submission of online applications for this recruitment.

5.3.2 **Mandatory Qualification**

- a) Candidates must have passed Matriculation examination with Punjabi as one of the compulsory or elective subjects, or any other equivalent examination in Punjabi language as specified by the Punjab Govt. from time to time.
- b) Provided that where a ward of Defence Service Personnel, who is a *bonafide* resident of Punjab state, is appointed by direct appointment, shall have to pass an examination of Punjabi language equivalent to Matriculation Standard or shall have to qualify a test conducted by the Language Wing of the Department of Education of the Punjab Government within a period of two years from the date of appointment.
- c) A candidate has to upload the certificates regarding educational qualifications and Reservation if any along with the application form.

5.4 **Physical Standards**

Candidates applying for vacancies shall meet the physical standards of height as mentioned below :-

Cadre	Minimum Height required	
	Male	Female
Intelligence Cadre	5' 5" (5 feet 5 inches)	5' 1" (5 feet 1 inches)
Investigation Cadre	5' 5" (5 feet 5 inches)	5' 1" (5 feet 1 inches)

6. **SELECTION PROCESS**

The selection process shall be a 2 (two) stage process consisting of the following Tests:

- **Stage I:** Computer Based Test (CBT) consisting of Multiple Choice Question (MCQ) Paper to be conducted.
- **Stage II:**
 - (i) Document Scrutiny

- (ii) Physical Measurement Test (PMT)
- (iii) Physical Screening Test (PST)

Note: Both Physical Measurement Test and Physical Screening Test shall be qualifying in nature.

7. STAGE-1 COMPUTER BASED TEST

The first stage of the selection process shall be a Computer Based Test, consisting of Multiple Choice Question Paper. The Question Paper shall be bilingual viz. in Punjabi and English. In case of any ambiguity regarding any question or answer options thereof, the interpretation drawn based on English version shall prevail.

The syllabus for written Computer Based Test is as below:

Paper	SYLLABUS	Number of Questions
Total Duration 3 hours Total number of questions – 150 Maximum marks- 150	a) <u>General Awareness</u> Indian Constitution and its features, Central and State Legislature, Executive & Local Government Institutions, Judicial Institutions, History, Geography, Culture & Economy, Agriculture of India and Punjab, Science & Technology, Current Affairs (National and International).	40
	b) <u>Quantitative Aptitude & Numerical Skills</u> Simplification, Average, Decimals and Fractions, Ratios and Proportions, Percentage, Profit & Loss, Simple Interest, Time and Work, Bar graphs and line graphs, Number systems, Speed, Time and Distance, Mensuration.	30
	c) <u>Mental and Logical Ability</u> Number and Letter Series, Sequencing, Classification & Analogy, Coding & De-coding, Missing number, Puzzles, Verbal Reasoning, Non-Verbal Reasoning, Statements & Conclusions, Pattern Completion, Order and Ranking, Direction and Distances, Relationship Problems.	30
	d) <u>English Language</u> English Language skills including Reading Comprehension/Passage, Translation from Punjabi to English, Phrase Replacement, Close Test, Para jumbles/Odd one out, Sentence Rearrangement and Correction, Error Spotting, Fill in the blanks, Spelling Correction, Vocabulary (Synonyms/Antonyms, One Word Substitution).	10
	e) <u>Punjabi Language</u> Punjabi Language skills including Sentence Completion and Structuring, Error Detection, Synonyms/Antonyms, One Word Substitution, Translation from English to Punjabi, Reading Comprehension/Passage, Idioms and Phrases.	10

	<p>f) <u>Digital Literacy & Computer Awareness</u> Fundamentals of Computers, Creating of Directories and Sub Directories, MS Office (Word, Excel & Power Point), Internet, Worldwide web& Web search engines, Social Networking, Video & Photo sharing, Email Communication, Mobile Phones (basic conceptual knowledge), Operating Systems, Computer Hardware, OTT/Instant messaging.</p>	30
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Note 1: Computer Based Test/Examination is a format for the Written Test, where the candidates would be required to attempt the question papers on a computer. Therefore, the participating candidates should note that the examination would be conducted on different dates for different sets of candidates.

Note 2: Each candidate shall be issued an Admit Card indicating the specific date, time and venue for candidate's computer based test. The candidate is required to download the Admit Card and bring a hard copy (printout) of the same, alongwith a prescribed Photo Identity Proof (Indian Driving Licence, PAN card, Voter Identity card, Indian Passport, Aadhaar Card), for entry to the venue of the computer based test.

7.1 Negative Marking

There shall be no negative marking.

7.2 Normalization

As computer based test would be conducted on different dates, with different sets of questions, for different sets of participants, normalization of scores shall be carried out using the Mean Standard Deviation method using the following formula:

Normalization mark of jth candidate in the ithShift \widehat{M}_{ij} is given by

$$\widehat{M}_{ij} = \frac{\bar{M}_t^g - M_q^g}{\bar{M}_{ti} - M_{iq}} (M_{ij} - M_{iq}) + M_q^{gm}$$

M_{ij} = is the actual marks obtained by the jth candidate in ithshift.

\bar{M}_t^g = is the average marks of the top 0.1% of the candidates considering all shifts (number of candidates will be rounded-up).

M_q^g = is the sum of mean and standard deviation marks of the candidates in the paper considering all shifts.

\bar{M}_{ti} = is the average marks of the top 0.1% of the candidates in the ithshift (number of candidates will be rounded-up).

M_{iq} = is the sum of mean marks and standard deviation of the ithshift

M_q^{gm} = is the sum of the mean marks of candidates in the shift having maximum mean and standard deviation of marks of candidates in the examination considering all shifts.

Calculation of marks will be upto 5 places of decimal

7.3 Minimum Marks

After normalization is carried out in the abovementioned manner, candidates belonging to Scheduled caste, Backward class, Economically Weaker Section and Ex-servicemen categories shall be required to score a minimum of 25% marks and candidates belonging to other categories shall be required to score a minimum of 30%

marks, in Computer Based Test, to be eligible to be considered for the next stage of the selection process.

7.4 Answer Key and Seeking of Objections

Upon completion of the last session of the Computer Based Test process, the Answer Key shall be provided to the candidates on the Recruitment Portal. Candidates will be given 48 hours to raise objections to the Answer Key. A nominal fee of rupees 50/- shall be charged per objection. The fee shall be refunded, if the objection is sustained.

7.5 Alerts to Candidates

It shall be the responsibility of the candidates to keep themselves abreast of the updates with respect to the process and stage of the selection process by frequently checking the recruitment portal for updates. No individual communication shall be made with the candidates. However, candidates shall be informed at various stages of the selection process, by SMS/ email. The alerts are just an additional facilitation provided to the candidates. The department shall not be responsible for non-receipt of an alert due to any reason whatsoever.

The candidates are advised to disable 'Do Not Disturb' (DND) service on their mobile phones to enable timely receipt of SMS alerts.

STAGE-2

8. DOCUMENT SCRUTINY, PHYSICAL MEASUREMENT TEST AND PHYSICAL SCREENING TEST

Sufficient number of candidates would be shortlisted and called for Stage 2, on the basis of merit determined by the aggregate/cumulative marks obtained in the Computer Based Test following normalization and after factoring in reservation for various categories. Stage 2 of the selection process consisting of Document Scrutiny, Physical Measurement Test and Physical Screening Test shall be conducted at designated place(s), date(s) and time.

8.1 Schedule for Stage 2 Tests

The schedule for Document Scrutiny, Physical Measurement Test (PMT) and Physical Screening Test (PST) shall be uploaded on Recruitment Portal. Separate Admit Card, indicating the date(s), time and venue(s), shall be issued for Stage 2 tests. The candidate is required to download the Admit card and bring a hard copy (print out) of the same, along with an identity proof, for entry to the venue of the Stage 2.

8.2 Document Scrutiny

Candidates called for Stage 2 of the selection process shall be required to report for document scrutiny on the designated date(s) and time at the place mentioned in the Admit Card. Details of the same would be uploaded on the Recruitment Portal. Candidates shall be required to bring the following certificates in original along with one self-attested copy of each document:

- a) Matriculation certificate for proof of age.
- b) Graduation degree or equivalent. If applying for the post of Intelligence Assistant, additional certificate regarding relevant qualification as prescribed, apart from the above.
- c) Proof of having passed Punjabi at Matriculation level or equivalent.
- d) Certificate, issued by the Competent Authority, to support claim for reserved category, if any.
- e) No Objection Certificate (NOC) from the Head of Department/Office concerned, in case of candidates, who are serving government employees.

Note: The candidates, whose documents uploaded with the Application Form match with the original presented on the spot during document scrutiny, shall be eligible to undergo

the Physical Measurement Test (PMT). In case the documents do not match with the original or a candidate unable to produce original certificate, the candidature shall be cancelled and may render the candidate liable for legal action.

8.3 **Physical Measurement Test**

The candidates, who are found to be of or above the requisite minimum height, as mentioned in para 5.4 above, shall be eligible for the Physical Screening Test (PST).

8.4 **Physical Screening Test**

The **Physical Screening Test (PST)** shall be **qualifying in nature**, and shall comprise of the following events for both Intelligence and Investigation Cadre of Punjab Police:

Candidate	Events in the Physical Screening Test
For Male Candidates (except Ex-Servicemen of and above 35 years)	(a) 800 meters run to be completed in 4:00 minutes (only one chance) (b) Long Jump 2.75 meters (3 chances) (c) High Jump 0.90 meters (3 chances)
For Ex-Servicemen Male Candidates (35 years and above)	(a) 800 meters run/walk to be completed in -6:00 minutes (only one chance)
For Female Candidates	(a) 400 meters run to be completed in 2:00 minutes (only one chance) (b) Long Jump 1.80 meters (3 chances) (c) High Jump 0.75 meters (3 chances)

Note1: Candidates shall be required to qualify all the events for the particular category to which she/he belongs. Failure to qualify any one event for that particular category shall disqualify the candidate.

Note2: Physical Measurement standards and events for Physical Screening Test with respect to the wife or dependent child of an Ex-Serviceman or grandchild of gallantry award winner shall be same as that for candidates, who are not ex-servicemen.

Note 3: Candidates may note that random testing may be undertaken to rule out the use of performance enhancing drugs. Candidates randomly selected for such test(s) shall have to provide the required biological sample as instructed. Refusal to provide such biological sample shall disqualify a candidate and make him/her ineligible for selection.

8.5 **Appeals Relating To Physical Measurement Test and Physical Screening Test**

Candidates may appeal against the result of the Physical Measurement Test and/or Physical Screening Test, if they so desire, to the Chairperson of the Central Recruitment Board or the designated Appellate Authority present at the Physical Measurement Test and Physical Screening Test venue on that very day. The decision of the Chairperson or the designated Appellate Authority, as the case may be, shall be final and no further appeal or representation in this regard shall be entertained. The Chairperson, or the designated Appellate Authority, as the case may be, shall record the decision and the reasons thereof, in writing for each case of appeal separately.

9. **Selection list (s)**

- a) **From amongst the candidates found successful in the Computer Based Test, PMT and PST, selection lists of each category of**

candidates, as per order of marks obtained in the Computer Based Test, shall be prepared, keeping in view the reservation policy.

10. MERIT LIST

- (a) Separate cadre-wise merit lists shall be prepared, keeping in view the available vacancies in respective cadres, after factoring in the prescribed reservations for different categories, on the basis of marks obtained in the paper of the Computer Based Test following normalization (as explained in para 7.2) and the indicated choice of cadre, from amongst the candidates, who qualify the Stage 2 of the recruitment process.
- (b) In case of applicants scoring the same marks in the Computer Based Test, the Recruitment Board shall adopt the following criteria for inter-se merit:
 - i. The candidate senior in age shall be placed higher in the merit list.
 - ii. In the event of candidates scoring equal marks in the Computer Based Test and having same date of birth, the candidate scoring higher percentage of marks in Graduation shall be placed higher in the merit list.
 - iii. In the event of candidates scoring equal aggregate marks in the Computer Based Test and having same date of birth and having same percentage of marks in Graduation, their relative merit shall be determined on the basis of the percentage of marks obtained in the matriculation examination.
- (c) There shall be no waiting list.

11. DECLARATION OF RESULT

Final cadre-wise result of the selection process shall be uploaded on the Recruitment Portal and the Punjab Police official website (www.punjabpolice.gov.in).

12. MEDICAL EXAMINATION, ANTECEDENT AND EDUCATIONAL QUALIFICATION DEGREE/CERTIFICATE VERIFICATION

The selection of candidates shall be absolutely provisional and it shall be subject to the following mandatory clearances:

12.1 Medical Examination

- a) Before their enlistment in the Police Department, candidates shall be medically examined and certified physically fit for service by the Civil Surgeon/ Medical Board as per the provisions of Annexure # 12.16 of Punjab Police Rules, 1934.
- b) The Medical Examination shall also include a Substance Abuse Test (SAT).
- c) No relaxation whatsoever shall be granted in any of the prescribed parameters of Medical Examination under any circumstances.

12.2 Character and Antecedent Verification

- (a) The verification of character and antecedent of all the selected candidates shall be undertaken as laid down in the Punjab Police Act, 2007, Punjab Police Rules, 1934 and other relevant Rules and Govt. instructions in this regard by following the prescribed procedures, by the concerned appointing authority.
- (b) The selection of the candidate shall be subject to the verification of his/her antecedents, and if anything adverse is found against the candidate during the verification, his/her candidature shall be summarily rejected and no claim, whatsoever, shall be entertained in this regard thereafter.

12.3 Verification of Certificates

Educational qualification and other certificates shall be got verified from the concerned Universities/Institutions/Boards/Authorities. The candidature of the selected candidate shall be provisional till verification of such certificates/documents. Production of

fake/forged educational qualification/other certificates shall lead to rejection of candidature and may also lead to legal action.

12.4 Joining and Probation

The candidates selected, in the above-mentioned manner, shall be given an offer of appointment by the competent authority indicating the time-frame for joining. The selected candidates after joining, shall be on Probation in accordance with the Rules and instructions, as applicable. In case a vacancy remains unfilled on account of any reason, the same shall be carried forward to the next recruitment.

13. APPLICATION FEE

The fee applicable to candidates belonging to different categories shall be as follows:

Category	Application Fee (Rs)	Examination Fee (Rs)	Total (Rs)
General	400	600	1000
Ex-Servicemen(ESM) of Punjab State only/Lineal Descendants of ESM	400	0	400
SC/ST of all States and Backward Classes of Punjab State only	400	150	550
Economically Weaker Sections(EWS)	400	150	550

Mode of payment-Candidates are required to make online payment of the requisite fee. No other fee payment mode shall be considered.

Fee once paid shall not be refunded.

14. ONLINE APPLICATION PROCEDURE

There shall be a Common Application Form for recruitment to the post of Intelligence Assistant (in the rank of Constable) in Intelligence Cadre and Constable in Investigation Cadre of Punjab police.

- i. Applications must only be submitted in the online mode on <https://iur.ls/punjabpolicerecruitment2021> Candidates shall be first required to fill a Registration form followed by the Application Form, which in turn will be linked to the Fee Payment Gateway.
- ii. Candidates desirous of applying for posts in both cadres shall, subject to their fulfilling of the eligibility requirements for cadre(s) applied for, be required to **indicate their choice of cadres in order of preference in the application form**. The choice given in the application, submitted by the candidate, shall be final and cannot be changed later at any stage, under any circumstances.
- iii. Candidate shall only be considered for posts in cadres for which she/he has given her/his preference. In case a candidate has applied for only one cadre she/he shall be considered only for posts in that cadre and not for posts in other cadre.
- iv. Applicants are advised to read the instructions, as given in the Recruitment Portal, carefully, before filling-up the application form. Incomplete application shall be rejected out rightly and no correspondence shall be entertained in this regard.
- v. The applicants are advised to fill all details, including their correct and active email address and mobile number, in the online application.
- vi. Applicants must ensure that they have access to good internet facility with reasonable speed and facility to ensure proper completion of application process including online payment of fee.

- vii. Before starting to fill-up the online application form, candidates must keep the following information/documents ready (including scanned copies of documents to be uploaded) as the candidates shall be required to upload the requisite documents, as applicable, in the online Application Form:
- Personal details
 - Valid and active E-mail ID
 - Valid and active mobile number for receiving SMSs
 - Any one ID proof (Passport, Voter I-Card, Driving License, PAN Card, Adhar Card)
 - Matriculation certificate for proof of age
 - Details/certificates pertaining to requisite educational qualifications including that for Punjabi language
 - Certificates issued by the Competent Authority for claiming benefit of reservation, if applicable.
 - Online payment Facility such as internet banking, debit/credit card etc.
 - Scanned recent (not older than 3 months) passport size photo against white background(50-200 KB size in JPEG format). The photograph should be as per the guidelines given in the website www.passportindia.gov.in .
 - Scanned signatures (50-200 KB size in JPEG format)
- viii. Candidates should fill all details, including the category, correctly in online application form and submit the same only after ensuring that all the particulars/ details are correctly reflected in it. No request for any change in the online Application Form, after it is submitted, shall be entertained.
- ix. Candidate is required to declare her/his home district while filling up the Application Form.
- x. The candidates are advised to retain printed/ hardcopies of their online Application Form and produce the same as and when required.
- xi. All candidates, who apply for advertised posts shall be considered 'provisionally eligible' for appearing in the competitive exam. Acceptance of applications at this stage and allotment of Roll Numbers would not indicate acceptance of candidature, since there is no scrutiny of documents before the Computer Based Test (CBT).
- xii. The scrutiny of Application Forms shall be done after the conduct of the examination. The candidature of applicants, who are found not meeting the eligibility criteria, will be rejected during or after the scrutiny process.
- xiii. Any attempt on the part of a candidate to obtain support for his candidature by any unfair means will render him/her liable for disqualification and legal action.
- xiv. Candidates already employed with the government, applying for this recruitment, shall be required to get a No Objection Certificate (NOC) from the Head of Department/ Office concerned. If, however, the NOC is not available at the time of filling up of the Application Form, the candidate shall have to give a declaration to the effect that she/he shall produce the same in original at the time of document verification.
- xv. Candidates are advised, in their own interest, to submit online applications well before the closing date and not to wait till the last date to avoid any rush/server load on the website on the last days. The Board will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Recruitment Board.
- xvi. In case a candidate submits more than one application, only the latest application submitted by the candidate shall be considered.
- xvii. In case the candidate experiences any difficulty in downloading the Admit card, then she/he may contact the Helpline for assistance. Unique Registration ID may be kept handy while contacting the Helpline.
- xviii. While filling the Common Application Form (CAF), the candidates would be required to give an undertaking regarding the genuineness of their candidature and correctness of the

information provided by them in the CAF. Submission of wrong information by candidate may invite legal action.

xix. Last date and time for submission of online applications is 11:55 pm on 16 August, 2021.

15. UNFILLED VACANCIES

In case a vacancy remains unfilled on account of disqualification of selected candidates in medical examination/character and antecedents verification/verification of education/reservation certificates or due to non joining of selected candidate(s) or on account of any other reason, after the above mentioned process, such vacancies shall be carried forward for next selection.

16. HELPLINE/ TOLL FREE NUMBER FOR QUERIES AND CLARIFICATIONS

A dedicated toll free number 18002102565 would start functioning, to help candidates applying for recruitment, from 10 am on 26 July, 2021.

Sd/-

Dinkar Gupta, IPS
Director General of Police,
Punjab, Chandigarh