

PUNJAB WAQF BOARD- APPLICATIONFORM(Non-Teaching Staff)

DATE _____
DD / MM / YYYY

CANDIDATE'S PHOTOGRAPH

POST APPLIED FOR _____

1. FIRST NAME MIDDLE NAME LAST NAME

2. FATHER'S /HUSBAND'S NAME

3. PERMANENT ADDRESS

4. ADDRESS FOR COMMUNICATION

TEL NO. (R) _____

E-MAIL _____ MOBILE _____

5. DATE OF BIRTH (DD / MM/ YY) _____ 4. AGE _____ YEARS _____ MONTHS

5. NATIONALITY _____ 6. RELIGION _____

7. MARITAL STATUS _____

8. HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFENCE? YES NO

9. PRESENT / LAST EMPLOYMENT
NAME AND ADDRESS OF SCHOOL / ORGANISATION _____

IF SCHOOL, SPECIFY NO. OF: (A) TEACHERS _____ (B) STUDENTS _____

DATE OF JOINING _____ DESIGNATION ON JOINING _____

PRESENT POST _____ DATE APPOINTED TO PRESENT POST _____

10. PROFICIENCY IN COMPUTER APPLICATION / SOFTWARE _____

FURNISH DETAILS OF ANY COURSE ATTENDED _____

11. ACADEMIC QUALIFICATIONS

EXAM PASSED	SUBJECTS	YEAR	MEDIUM	DIVISION	PERCENTAGE	SCHOOL/ COLLEGE & PLACE	BOARD/ UNIV.	MODE OF STUDY
SECONDAR								REGULAR
SR. SEC.								REGULAR
-								-
-								-
-			-					-
-			-					-

12. EXPERIENCE (INCLUDING YOUR PRESENT APPOINTMENT)

NAME OF THE ORGANISATION	POST HELD	ROLE AND RESPONSIBILITY	PERIOD			REASON FOR CHANGE
			FROM MM/YY	TO MM/YY	TOTAL	

TOTAL EXPERIENCE _____ YEARS _____ MONTHS

13. PRESENT / LAST JOB'S RESPONSIBILITIES (IN BRIEF)

14. LANGUAGES KNOWN

SPEAK, READ & WRITE	FLUENCY ENOUGH TO TEACH	SPEAK ONLY	UNDERSTAND ONLY

15. PLEASE MARK THE ACTIVITIES IN WHICH YOU CAN TRAIN STUDENTS

EXTRA CURRICULAR

- GARDENING
- CLAY-MODELLING
- BATIK
- COMMERCIAL ART
- EMBROIDERY
- NURSING
- N.C.C.
- AERO-MODELLING
- INSTRUMENTAL MUSIC

- BOOK KEEPING
- PHOTOGRAPHY
- TIE AND DYE POTTERY
- PAINTING
- COMPUTER SCIENCE
- HANDICRAFTS
- SCOUTS & GUIDES
- DANCE
- GRAPHIC DESIGNING

- WOOD-CRAFT
- HOME SCIENCE
- ELECTRONICS
- YOGA
- SCHOOL BAND
- FIRST AID
- MACRAME
- VOCAL MUSIC
- ART AND CRAFT

LITERARY

- QUIZ
- DECLAMATION
- SCHOOL MAGAZINE

- RECITATION
- ELOCUTION
- NEWSLETTER

- DEBATES
- CREATIVE WRITING
- COMPERING.

ANY OTHER _____

HAVE YOU WON ANY CERTIFICATES / TAKEN TRAINING IN ABOVE ACTIVITIES? GIVE DETAILS

16. NAMES OF THE GAMES WHICH YOU CAN PLAY REGULARLY _____

WILL YOU BE ABLE TO PLAY THESE GAMES REGULARLY, IF REQUIRED TO DO SO? YES NO

17. ANY SPECIAL DISTINCTION ACHIEVED (SCHOOL / COLLEGE / ZONAL / STATE / NATIONAL LEVEL)

18. IF SELECTED, HOW DO YOU PROPOSE TO CONTRIBUTE TO THE SCHOOL'S GROWTH AND EXCELLENCE?

DECLARATION

I HEREBY CERTIFY THAT THE PARTICULARS FURNISHED ABOVE ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HAVE NOT CONCEALED ANY INFORMATION LIKELY TO IMPAIR MY FITNESS FOR EMPLOYMENT. IF IT IS REVEALED LATER THAT I HAVE GIVEN FALSE DETAILS OR CONCEALED INFORMATION, MY SERVICES SHALL BE LIABLE TO TERMINATION WITHOUT ANY NOTICE OR COMPENSATION.

I SHALL PRODUCE:-

- (a) MEDICAL CERTIFICATE, IF SELECTED AND
- (b) ALL DOCUMENTS INCLUDING EXPERIENCE CERTIFICATE IN ORIGINAL AT TIME OF INTERVIEW

DATE

PLACE

SIGNATURE OF APPLICANT

Note: Attach the following documents

- ✓ **DOB/Matriculation certificate**
- ✓ **Mark sheet of class 12, Graduation, PG, B.Ed, Diploma, TET pass certificate and other qualifications.**
- ✓ **Experience certificates.**
- ✓ **Demand Draft for Rs 500/- as processing fee in favor of _____**

FOR OFFICE USE ONLY:

CHECKING OF CERTIFICATES (TO BE TICK MARKED)

CERTIFICATE	CHECKED	REMARKS
ID PROOF (DOB & ADDRESS)	<input type="checkbox"/>	_____
SECONDARY	<input type="checkbox"/>	_____
SR. SECONDARY	<input type="checkbox"/>	_____
GRADUATION	<input type="checkbox"/>	_____
B. ED.	<input type="checkbox"/>	_____
POST GRADUATION	<input type="checkbox"/>	_____
EXP. CERTIFICATES	<input type="checkbox"/>	_____