



NOTIFICATION

Online applications are invited from Indian Nationals for the following post:

1. NURSING OFFICER

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| No. of post | NINETY ONE (SC-11, ST-05, OBC-21, UR-45, EWS-9) (3 posts are reserved for PwD with Orthopedically Handicapped) |
| Educational Qualification | a) Pass in PUC or equivalent b) Registered "A" Grade Nurse under any State Nursing Council OR B.Sc Nursing with Registration under any State Nursing Council. |
| Experience | 2 Years experience in a reputed hospital (for Non-Degree Holders) |
| Upper Age limit: | 35 years |
| Pay Matrix | In Level-7, Index-1 (Rs. 44,900-1,42,400/-) As per 7 th CPC |
| Initial Pay | Rs.44,900 /-P.M with admissible allowance as per the Institute rules. |

2. JUNIOR SECRETARIAL ASSISTANT (JSA)

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|---------------------------|--|
| No. of post | TWENTY FOUR (SC-03, ST-02, OBC-03, UR-14, EWS-02) |
| Educational Qualification | a) Any Bachelor Degree from a recognized University b) Skill test norms on Computer: English typing @ 35 wpm or Hindi typing 30 wpm. Time allowed 10 mnts 35 wpm and 30 wpm correspond to 10500 KDPH and 9000 KDPH respectively, on an average of 5 key depressions for each word. |
| Upper Age limit: | 27 years |
| Pay Matrix | In Level-2, Index-1 (Rs. 19,900-63,200/-) As per 7 th CPC |
| Initial Pay | Rs.19,900 /-P.M with admissible allowance as per the Institute rules. |

TERMS AND CONDITIONS

1. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **On-line** mode. The On-line registration of applications is made available on NIMHANS website <http://www.nimhans.ac.in>. No documents including the Registration Slip of On-line application form is required to be sent, **however, all the applicants are advised to keep a print out of registration slip with them, alongwith proof of payment (a copy of online payment receipt) for their record and submit as and when requested.**
2. The applicants applying in response to this Notification should satisfy themselves regarding their eligibility for the aforesaid post and must fulfill all the eligibility criteria.
3. The Online Recruitment Test will be based on the subjects pertaining to
 - i). **Nursing Officer:**
(a) General Nursing (b) Neurological Nursing, (c) Psychiatric Nursing and (d) Infection Control.
 - ii): **Junior Secretarial Assistant (JSA):**
(a) English Language (b) General Intelligence (c) Quantitative Aptitude and (d) General Awareness.
4. **Mock Test Paper will be uploaded in the Website on 22.06.2019 (NOTE: Mock Test is not related to the actual examination, it is just to get familiarize with the examination pattern only)**
5. The On-line Registration will be closed **on 29.06.2019**. The candidature of such applicants who fails to complete the online registration by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.
6. **Candidate must be an Indian National residing in India only.**
7. The prescribed application processing fee (including 18% GST) for the said posts are as mentioned below and shall be paid through DEBIT CARD/ CREDIT CARD / NET BANKING. Transaction / Processing fee, if any, as applicable. Payment made after **29.06.2019 i.e. last date** shall be treated as Non-Payment and no refund will be entertained. Fee once paid shall not be refunded at any cost:
 - a. **NURSING OFFICER Post Rs. 1180/- (Rs. 885/- in case of SC / ST candidates)**
 - b. **JUNIOR SECRETARIAL ASSISTANT (JSA) Post Rs. 885/- (Rs. 590/- in case of SC / ST candidates)**
8. **Preview of the Candidate Photo and Signature must be clearly visible**, if Photo/Signature image is coming small or not visible in preview on website online then it mean photos/signature is not as per the NIMHANS prescribed format and your application will be rejected. So, be careful while uploading your photo and signature. Both must be visible clearly on Registration Slip (Latest Photograph taken within 3 months to be uploaded).
9. **The candidates are advised to bring Admit Card downloaded from NIMHANS website at the time of Online Recruitment Test and hand over the same to the invigilator during marking their attendance, failing which their candidature / performance on the Online Recruitment Test will not be considered.**
10. **Candidates are informed to keep a copy of the online application and admit card for all future correspondence with NIMHANS.**
11. Candidates belonging to reserved category such as SC, ST & OBC may also apply for the vacancies notified against UR **without any relaxation in respect of Age** as per G.O.I. O.M No. 36011/1/98-Estt.(Res) dated 01.07.1998.

- 12. Age Relaxation with regard to In-Service (Central Civil Employees only) and Ex-Servicemen will be given as per the Govt. of India Provisions.**
13. Upper age limit is relaxable by 5 years for SC/ST candidates, 3 years for OBC and 10 years for the Person with Disability. The upper age limit shall be determined as on the last date of registration of application as specified above.
- 14. 3 posts are reserved for PwD with Orthopedic Disability under Nursing Officer** from among the Notified posts who qualify in the online examination.
15. Candidates who does not fulfill the required Recruitment Rules for the said posts as mentioned above the candidature may be cancelled at any point during the recruitment process and NIMHANS reserves the right to cancel the candidature.
16. The candidates are advised to download their **Admit Card** from NIMHANS website <http://www.nimhans.ac.in> **as no admit card will be sent by post.**
17. The online recruitment exam centres date & time will be notified in the Institute Website
18. On the basis of Online Recruitment Test (Computer Based) merit candidates will be called for skill test. Date and Time of skill test will be notified along with the result.
19. Wherever there is a tie in the marks, final scoring will be determined by the following criteria for breaking the tie during the skill test:-
- No. of Attempts in the qualifying exams of Degree / Diploma.
 - Percentage in qualifying exams.
 - Date of Birth, with older candidate placed higher.
20. No individual intimation will be sent to the candidates who are not selected and no correspondence in this regard shall be entertained.
21. The validity of the comprehensive merit list shall stand operative for one year from the date of **Notification of Results or the next notification whichever is earlier.** During the period, the vacancies which arises can be filled from the comprehensive merit list.
22. The Number of Vacancies / Category-wise Vacancies may vary / likely to change.
23. NIMHANS reserves the right for allotment of examination centre depending on the availability.
24. i) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to ~~submission~~ submission of Caste certificate on a prescribed format issued by the competent authority .Community should be clearly mentioned in the certificate.
- ii) OBC candidates should not belong to Creamy Layer. Their Sub-caste should match with the entries in Central List of OBC (Candidates applying under OBC Category should produce OBC Certificate in **Annexure – A** format enclosed), failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
- iii) Physical Disability Certificate issued from a duly constituted and authorized Medical Board should be furnished by candidates belonging to PwD category with minimum 40 % of Disability.
- iv) Candidates applying under Economically Weaker Section (EWS) quota will be considered subject to submission of EWS certificate on the prescribed format issued by the Competent Authority.

25. All the original certificates/documents will be verified at the time of skill test. On the basis of Online Recruitment Test, the short listed candidates must bring all original certificates along with one set of photocopy, duly attested, viz:

- a. Copy of downloaded Registration Slip of On-line application form
- b. Copy of downloaded Admit Card
- c. Certificate showing the Date of Birth
- d. Certificate of passing the Graduation from a recognized university/Board
- e. Caste Certificate if applied under SC/ST/OBC category issued by the Competent Authority.
- f. Economically Weaker Section (EWS) certificate issued by the Competent Authority
- g. Disability Certificate, if applied under PwD.
- h. "No Objection Certificate" if in employment
- i. Experience certificate, if any.

26. Those who are in employment must submit a **"NO OBJECTION CERTIFICATE"** from the employer at the time of Skill test.

27. Court of jurisdiction for any dispute will be at Bengaluru only.

28. Last date for filling online application form is 29.06.2019.

29. Cut off date for calculation of age, experience etc is 29.06.2019.
