

and visual impairments causing severe communication, developmental, and educational problems.

- (6) Any other category as may be notified by the Central Government.

19.7. Degree of Benchmark Disability for reservation and Competent Authority for Issue of Disability Certificate: Only such persons would be eligible for relaxation in conditions/ reservation in posts who suffer from **not less than 40 per of relevant benchmark disability**. Those Persons with Disabilities (PwD) who have availed the relaxation and/or reservation and shortlisted for Document Verification have to submit **Certificate of Disability** issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. Refer **Annexure III, IIIA & IIIB** for the revised formats. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

Special Note for all Candidates seeking reservation/relaxation benefits:

All those candidates seeking reservation/relaxation benefits available for EWS/SC/ST/OBC- NCL/PwD must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the Rules/notice. They should be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Rules/notice.

20. No Objection Certificate (NOC) for serving employees:

Candidates serving (including those undergoing induction training/probation) in any State Government Department including Employees Provident Fund Organisation or Public Sector Undertakings may apply online to their respective department. Shortlisted candidates should produce **NOC from the employer at the time of Document Verification** failing which their candidature will be cancelled.

21. SCHEME OF EXAMINATION

Scheme of Examination for the post of Assistant is as under :-

Phase I - Preliminary Examination

S. No.	Name of the Test (Objective Tests)	No. of Qs.	Max. Marks	Duration	Version
1	English Language	30	30	20 minutes	English
2	Reasoning Ability	35	35	20 minutes	Bilingual
3	Numerical Aptitude	35	35	20 minutes	Bilingual
	Total	100	100		

Note:-

- I. Phase –I is qualifying in nature and marks will not be reckoned for final merit.
- II. For each wrong answer, there will be a negative marking of one fourth of the mark assigned to that question.
- III. The candidates will be shortlisted for Phase-II in the ratio of **1:10** i.e. about 10 times the number of vacancies in each category on the basis of their performance in Phase - I.
- IV. If the examination is held in more than one session, the scores across various sessions will be equated following standard practice to adjust for slight differences in difficulty level of different test batteries used across sessions.

Phase II - Main Examination

Sr. No.	Name of the Test (Objective Tests)	No. of Qs.	Max. Marks	Duration	Version
1	Reasoning/ Intelligence	40	60	35 minutes	Bilingual
2	General/ Economy/ Financial Awareness	40	40	20 minutes	Bilingual
3	English Language	30	40	30 minutes	English
4	Quantitative Aptitude	40	60	35 minutes	Bilingual
	TOTAL::::	150	200	2 hours	
5.	Descriptive Paper (English Language with emphasis on comprehension and analysis)	3 (letter, précis', comprehension)	30	45 minutes	English
	GRAND TOTAL	153	230	2 hours 45 minutes	

NOTE

1. The marks obtained in Phase – II will be considered for final selection.
2. For each wrong answer, there will be a negative marking of one fourth of the mark assigned to that question.
3. Descriptive paper will be completely online, i.e. the questions will be displayed on the screen and the candidates will have to type the answers using keyboard.
Descriptive paper will be conducted online immediately after completion of online objective test of Phase-II Main Examination.

Qualifying Marks: - Qualifying Marks in Phase-I (Preliminary Exam.) and Phase – II (Main Exam.) will be decided as per discretion of EPFO.

Process for Arriving at Scores- If the examination is held in more than one session, the process of moderation will follow to ensure fairness (More than one session are required

if the nodes capacity is less or some technical disruption takes place at any center or for any candidate.).

Note: Cut-offs are applied in two stages:

- a. on scores in individual tests
- b. on Total Score

22. RESOLUTION OF TIE CASES

In cases where more than one candidate secure the equal aggregates marks in Phase-II, tie will be resolved by applying the following methods one after another:

- i) Date of Birth, with older candidates placed higher.
- ii) Alphabetical order in which names of the candidates appear.

23. CENTRE OF EXAMINATION

While applying online application, candidate must select the centre in the application form in which he/she desires to take the exam.

Written examination will be held at the following centres for Phase –I – Preliminary Examination

S. No.	Name of State/Union Territory	S. No. Centre	Examination Centre	Code
1	Andaman & Nicobar Island	1	Port Blair	101
2	Andhra Pradesh	2	Guntur	102
3	Arunachal Pradesh	3	Itanagar	103
4	Assam	4	Guwahati	104
5	Bihar	5	Patna	105
6	Chhatisgarh	6	Raipur	106
7	Delhi	7	Delhi	107
8	Goa	8	Panjim	108
9	Gujarat	9	Ahmedabad	109
		10	Vadodara	110
		11	Surat	111
10	Haryana	12	Faridabad	112
11	Himachal Pradesh	13	Shimla	113
12	Jharkhand	14	Ranchi	114
13	Karnataka	15	Bangalore	115
		16	Gulbarga	116
14	Kerala	17	Thiruvananthapuram	117
15	Madhya Pradesh	18	Bhopal	118
		19	Indore	119
		20	Mumbai	120