

MODE OF ONLINE PAYMENT – e-Payment may be made through payment gateway by using Debit Card / Credit Card/ Net Banking Facility. Service Charges (imposed by the Concerned Agency) and GST (imposed by Govt. of India) are payable as follows: --

TABLE: 3

Sl. No.	Name of the Facility	Service Charges	GST
1	Net Banking facility Fees	Rs. 10.00	As applicable
2	Card Gateway Facility Fees (VISA , Master Card), Debit Card	Rs.5.00	
3	Card Gateway Facility Fees (Amex, Diners)	Rs.5.00	

NOTE: - 1. Successful submission of application shall take place only if payment of exact amount as given above is successfully made.

2. **Examination Fees, Processing Fees, Service Charges and GST (as applicable) are not refundable under any circumstances and in any case.**

SELECTION PROCEDURE

1. Stage-I: Candidates will have to appear in a written examination, which will consist of two papers which are as follows;

Paper-1: 150 no.s of MCQ type questions [Consisting of three subjects- (i) Quantitative Aptitude (ii) Test of Reasoning (iii) General Awareness (iv) English (v) Computer]. **There will be negative marking @ 1:4.**

Full Marks: 150; Duration- 2 hours.

Qualifying marks is as follows:-

UR- 40 %, OBC- 38 %, SC – 35 %, ST – 25 %. **Mere securing Qualifying Marks does not guarantee shortlisting for Interview or Viva-voce Test.**

Paper-2: (For Post code no. [from 031801 to 031811](#)) Fundamentals Of Accounting & Book Keeping And General Banking Awareness (100 no.s of MCQ type questions), Duration: 1 hr 30 mins

(For Post Code no. [031812](#)) Fundamentals of Accountancy & General Banking Awareness (100 no.s of MCQ type questions), Duration: 1 hr 30 mins

[A candidate must qualify both in Paper-I & Paper-2..](#)

Please note that :- **The candidates will be called for Interview / Viva-voce Test on the basis of marks obtained in Paper-I and Paper- 2 only.**

The answer scripts of Paper – 2 will be evaluated for those candidates only who will secure pass marks in Paper-1.

Both papers will be held on the same day. Details of Syllabi of Paper 1 and Paper 2 will be available in the website later.

2. Stage II: The candidates will be called for interview/viva voce test (of 24 marks) as per merit list prepared on the basis of the results of the written examination subject to production of Documents and Testimonials before this Commission for verification thereof.

3. Verification of Testimonials : Candidates provisionally listed for interview/viva voce test on the basis of marks obtained in the written examination will have to produce before the Commission all original documents and testimonials for verification, and also have to submit two sets of self-attested copies of the same **on the date of Interview/Viva Voce Test. If any candidate fails to attend the Commission on the scheduled date(s) and / or fails to produce the required documents / testimonials, his / her candidature will be liable to be cancelled.**

4. If at any stage it is found that the candidate is **ineligible for the post**, his candidature will be liable to be cancelled.

5. Total marks: Total Marks will be calculated by adding: - (1) Marks obtained in Paper 1, (2) Marks obtained in Paper 2 and (3) Marks obtained in Interview /Viva Voce Test.

6. Recommendation: The first list of candidates for recommendation will be prepared on the basis of merit.

Panel: A panel will be prepared **against each Post Code** with the remaining candidates on the basis of merit. The said Panel shall remain valid for one year from the date of publication of the first list of recommendation.

8. Consequential Vacancies: If any 'consequential' vacancy arises in any Institution because of **non-joining/leaving (within the period of validity of the panel)** of candidate(s) already recommended in the first list, the candidate(s) will be recommended from the