

## Syllabus for each of the sections

### 1. Marathi Language (10 questions)

- Common Vocabulary
- Punctuation
- Simple Sentence Structure
- Grammar
- Use of idioms and phrases & their meaning

### 2. English Language (10 questions)

- Spelling
- Common Vocabulary
- Punctuation
- Expressions
- Simple Sentence Structure
- Grammar
- Use of Idioms and phrases & their meaning

### 3. General Knowledge ( 20 questions)

- Indian History & Geography
- Indian Constitution
- General Science
- Ecology & Environment
- Sports & culture
- Current affairs
- Right to Information Act.2005 & Maharashtra Right to Public Services Act 2015
- Primary knowledge in Information and Communication Technology

**4. Numerical Aptitude and logical Reasoning ( 20 Questions)**

**Numerical Aptitude (10 questions)**

- Percentage.
- Average, Ratio & Proportion
- Interest, Profit & Loss, Discount
- Time , Work & distance
- Number System
- Geometry
- Statistics

**Logical Reasoning ( 10 Questions)**

- Coding and decoding - Small & Capital letters/numbers coding, decoding and classification
- Analogies - Symbolic/Number Analogy, Similarities and differences
- word building
- Blood Relationships etc.

**5. Accountancy (40 Questions)**

- Fundamental principles of accounting
- Financial Accounting
- Cost and management accounting
- Computerized accounting.

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Managing Director