

District Health & Family Welfare Society, Fatehabad**Application Form for Advertisement No.:- 11/2018****(All supporting Documents/Certificates are required to be attached with Application Form)**

Sr. No.	Description	To be Filled by the Candidate				
Application for	Post Category No.	Name of the Post	Place of Posting			
1.	Personal Information					Latest Passport size attested Photo
1.1	Name of the Candidate (In Capital Letters)					
1.2	Father's Name(if unmarried)/ Husband's Name (If Married)					
1.3	Date of Birth(Date/Month/Year)					
1.4	Marital Status (Single/Married/Other)					
1.5	Permanent Address (With PIN Code)					
1.6	Category (Gen/SC/BC/SBC/EBPGC etc.)					
1.7	Mobile/Contact No.					
1.	E-mail Address (in capital letters)					
Academic /Professional Qualifications (Starting from Highest Degree) (Attach Additional Sheet, if Required)						
Degree/ Class	Name of University/ Institute/ Board	Passing Year	Status of Marks			Name of Subject Studied
			Total	Obtained	%	
3.	Work Experience (Starting from the latest) (Attach Additional Sheet, if Required)					
Designation(From Latest Job)	Period of Job		Gross Salary	Name of Organization/Institution/Department		
	From	TO				
4.	Any Other Information, the Candidate would like to give in support of her/his candidature(Attach Additional Sheet, if Required)					
5.	Weather any relative working in Health Department	Yes/No	If yes Name	Name Health Institution:-		
Declaration: All Information given in the Application Form is correct and true to the best of my knowledge. My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this.						
Date:			(Signature of the Candidate)			
(To be filled by the candidate) (Attach Additional Sheet, if Required)						
List of Document attached:-						
1.			7.			
2.			8.			
3.			9.			
4.			Bank Draft No	Amount		
5.			Name of Bank	Date of DD		
6.						
Date:			(Signature of the Candidate)			

From

Mission Director,
National Health Mission(NHM), Haryana
'Paryatan Bhawan', Bays No 55-58, Sector 2,
Panchkula

To

All Civil Surgeons
Haryana State

Memo No. 1/764 NHM/A4/2015/18067-87
Dated Panchkula the 05-03-2015

Subject: Selection Criteria for recruitment of Staff in Civil Surgeon Offices on contractual basis under NHM-Modified.

Reference this office Memo No. 1/764 NRHM/A4/2013/27804-24 dated 10.06.2013 on the subject noted above.

2 It is clarified that no contractual staff under NHM should be recruited without proper advertisement and screening test.

3. The screening test/proficiency test is a test to check IQ, General Knowledge and information of the candidate about concerned subject.

4 For every post, advertised, atleast 4-5 times the number of eligible candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less, than 2-3 times the number of eligible candidates should be shortlisted through screening/proficiency test. Those candidates who are unable to get 40% in screening /proficiency test should not be shortlisted for further interview.

5. Thereafter, following selection criteria for recruitment of Staff on contractual basis under NRHM should be adopted with immediate effect:-

	Weight	Marking Pattern
1. Basic Qualification	25	<u>25x Percentage</u> 100
2. Additional Qualification such as higher degree in same discipline or Public health or Management degree.	05	<u>05x Percentage</u> 100
3. Relevant Post Qualification Experience (Government / Semi Government only)	05	01 marks for each completed year.
4. NHM experience	05	01 mark for each completed year.
5. Proficiency tests such as tally for accounts personals / relevant tests for other staff. (not required for Doctor & Class IV employee)	20	Minimum qualifying marks for proficiency test are 40%.
6. Computer skill tests (It should be compulsory for all staff since computer knowledge is must).	10	
7. Local area weightage	20	Residence in PHC area – 20 Residence in CHC area – 15 Residence in Distl. – 10

8.	Interview	10	Out of District - 0
		Total	100

6. Selection Criteria for recruitment of Staff on contractual basis under NHM issued earlier, if any, may be treated as cancelled.

7. Please ensure that a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister.

NOTE:-

- i) If the vacancy of one category is more than 10, one observer from Head Quarter with question paper will be deputed for conducting the screening test.
- ii) If the vacancy of one category is less than 10, representative of Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society will remain present through out the screening test and declaration of results etc. Question paper in this case will be set up by the office of Civil Surgeon.
- iii) Question Papers will be placed in sealed cover after declaration of result for screening test.
- iv) All marking/numbering will be done with blue/black ball pen.
- v) As Deputy Commissioner is the chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire process, irrespective of the number of vacancies .
- vi) In all cases, the final list will be got approved from the respective Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society.



Director (Admn.),
for Mission Director, NHM,
Haryana, Panchkula

Dated: 05-03-2015

Endst. No. 1/764 NHM/A4/2015/ (3088 - 12-8

A copy is forwarded to the following for information and necessary action:

1. All Directors/Joint Directors/Dy.Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Haryana, Panchkula.
3. All Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister, Haryana.
5. PS/Additional PSCM-II for the information of Additional PSCM-II.
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
7. PS/MD, NHM for information of Mission Director, NHM, Haryana, Panchkula.
8. PS/DGHS, Haryana for information of Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana, Panchkula.



Director (Admn.),
for Mission Director, NHM,
Haryana, Panchkula