



TAMIL NADU PUBLIC SERVICE COMMISSION

Advertisement No.517
Notification No. 30 / 2018

DATED: 30.10.2018

Applications are invited only through online mode up to 28.11.2018 for direct recruitment to the vacancies in the following post.

Individual communication regarding the date and time of Certificate Verification, Oral Test and Counselling will not be sent to the Candidates, the above details will be made available in the Commission's Website. Candidates will be informed of the above fact only through SMS and e-mail.

Name of the Post and Post Code	Name of the Service and Service Code.	No. of vacancies	Scale of Pay
DRAUGHTSMAN, GRADE-III in the Town and Country Planning Department (Code No. 2114)	Tamil Nadu Town and Country Planning Subordinate Service (Code No.066)	53 [2017-18]	(Level – 11) Rs.35,400-1,12,400/-

The number of vacancies is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.

It is mandatory for the applicants to register their basic particulars through One-Time online Registration system on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. [The One-Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.]

2. DISTRIBUTION OF VACANCIES

The rule of reservation of appointment is applicable for this recruitment and the Distribution of vacancies is as follows :-

(GT) (G)	(GT) (W)	* (GT) (W) (Deaf)	(GT) (PSTM)	GT(W) (PSTM)	BC (OBCM) (G)	(BC) (OBCM) (W)	(BC) (OBCM) (PSTM)	(BC) (OBCM) (W) (PSTM)	(BC) (OBCM) (Ex-Ser)	BCM (G)	BCM (W)	MBC/DC (G)	* MBC/DC(G) (LD)	MBC/DC (W)	MBC/DC (PSTM)	MBC/DC (W) (PSTM)	(MBC/DC (Ex-Ser)	SC (G)	SC (W)	SC (PSTM)	SC(W) (PSTM)	SC (Ex-Ser)	SC (A)	SC (A) (PSTM)	ST (PSTM)	Total
8	3	1	2	1	7	3	2	1	1	1	1	5	1	2	1	1	1	4	1	1	1	1	1	1	1	53

Abbreviation: GT – General Turn – G – General, W – Women; PSTM - Persons Studied in Tamil Medium; BC – Backward Classes; OBCM – Other than Backward Class Muslims; BCM – Backward Class Muslims; MBC / DC - Most Backward Classes / Denotified Communities; SC - Scheduled Castes; SC(A) – Scheduled Caste (Arunthathiyars); Ex-Ser- Ex-Servicemen; (Deaf-Deaf and Hard of hearing, LD-Locomotor Disability * Kindly refer the **Annexure III** of the Notification)

3. IMPORTANT DATES AND TIME

Date of Notification	30.10.2018	
Last date for submission of online application	28.11.2018	
Last date for payment of Examination Fee through Bank (State Bank of India or Indian Bank)	30.11.2018	
Date of Written Examination		
Paper – I (Subject Paper) (Diploma Standard)	03.02.2019 FN	10.00 A.M. to 01.00 P.M
Paper – II (General Studies) (Diploma Standard)	03.02.2019 AN	02.30 P.M. to 04.30 P.M

4. FEES

a)	<p><u>Registration Fee</u></p> <p>For One-Time Registration (Revised with effect from 01.03.2017 vide G.O.(Ms).No.32, Personnel and Administrative Reforms (M) Department, dated 01.03.2017)</p> <p><u>Note</u></p> <p>Those who have registered in the One -Time Registration system and paid the registration fee of Rs.150/- and received the registration ID need not pay the Registration fee i.e., Rs.150/- and it is enough to pay the Examination fee alone.</p>	Rs.150/-
b)	<p><u>Examination Fee</u></p> <p><u>Note</u></p> <p>The Examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the fee concession noted below.</p>	Rs.150/-

EXAMINATION FEE CONCESSION

Category	Concession	Condition
(i) Scheduled Castes / Scheduled Caste (Arunthathiyars), Scheduled Tribes	Full Exemption	--
(ii) Differently Abled Persons, Destitute Widow of all communities	Full Exemption	(i) For Differently Abled Persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector/ Assistant Collector
(iii) Most Backward Classes / Denotified Communities, Backward Classes (Other than Muslims), Backward Classes (Muslims)	Those who have not availed three free chances so far in the previous recruitments may avail exemption from payment of Examination fee.	Should not have availed three free chances in the previous recruitments.
(iv) Ex-Servicemen	Those who have not availed two free chances so far in the previous recruitments may avail exemption from payment of Examination fee.	(i) Should not have availed two free chances in the previous recruitments. (ii) Fee concession will not apply for those Ex-Servicemen who have already been recruited to any class or service or category.

Note :

- (i) The three / two free chances allowed are not for **EACH POST** but for **ANY THREE / TWO APPLICATIONS ONLY**. The claim for exemption from payment of fee made in any application which is rejected / admitted or withdrawn will be counted as a free chance availed.
- (ii) Failure to pay the prescribed fee along with the application in-time, will result in the rejection of application.
- (iii) The number of free chances availed by the applicant means, the total number of free chances hitherto availed by the applicant in his/her earlier applications submitted to the Commission for any post / recruitment.
- (iv) If the Examination Fee concession claimed in the application is found to exceed the admissible limits, as announced above, the application **will be rejected at any stage of selection**. The number of free chances availed by the applicants will be counted from all the previous applications submitted through One Time Registration and / or submitted directly without One Time Registration.

[For further details regarding Examination Fee concession, refer to para. 12 of the ["Instructions to Applicants"](#)].

5. MODE OF PAYMENT OF EXAMINATION FEE

- Examination fee of Rs.150/- (Rupees One Hundred and Fifty only) is payable online through Net banking / Credit card / Debit card or it can be paid offline at SBI / Indian Bank within 2 days from the date of submission of online application, by choosing the option in the online application.
- Applicants have to register their basic particulars through One-Time Registration which is mandatory on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. The One-Time Registration will be valid for 5 years from the date of Registration. Thereafter, the registration should be renewed by paying the prescribed fee. Applicants who have already registered in One-Time Registration system by paying Rs.50/- before 01.03.2017 and having validity and those who have registered for One-Time Registration on or after 01.03.2017 by paying Rs.150/- towards One-Time Registration are exempted from paying the registration fee for this recruitment.
- Applicants have also to pay the service charges applicable to the State Bank of India / Indian Bank.
- Applicants can avail exemption from paying Examination fees as per eligibility criteria.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.**

[For further details refer para 2 (13-23) of ["Instructions to Applicants"](#)]

6. QUALIFICATIONS

(A) AGE LIMIT (As on 01.07.2018)

Category of Applicants	Maximum Age
SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs and Destitute Widows of all castes	35 years (should not have completed)
'Others' [i.e., Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs]	30 years (should not have completed)

Note

Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s, BCMs who have put in five years and more of service in the State / Central Government are **not eligible** to apply even if they are within the age limit.

[For further details regarding Age limit refer para 5 of "[Instructions to Applicants](#)" and Section 3(r) of [Tamil Nadu Government Servants \(Conditions of Service\) Act, 2016](#)]

Age Concession

SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs		'Others' i.e. Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs	
Differently Abled Persons	Ex-Servicemen	Differently Abled Persons	Ex-Servicemen
45 years	53 years	40 years	48 years

Note

- The above mentioned age concession will not apply to those Ex-Servicemen applicants who had already been recruited to any class or service or category.
- Instructions given with regard to maximum age limit under para 5 of the "[Instructions to Applicants](#)" will not apply to this recruitment.

(B) EDUCATIONAL QUALIFICATION AND EXPERIENCE (As on 30.10.2018)

Applicants should possess the following or its Equivalent qualification as on 30.10.2018 i.e. date of this Notification.

Qualification	Experience
(i) Must possess a Post Diploma in Town and Country Planning awarded by the Government of Tamil Nadu (OR)	Nil
(ii) Must possess a Diploma in Civil Engineering awarded by the State Board of Technical Education and Training (OR)	
(iii) Must possess a Diploma in Architectural Assistantship awarded by the State Board of Technical Education and Training (OR)	
(iv) Any other Qualification Equivalent to the qualifications mentioned in (ii) and (iii) above	

Note

- i. The Post Diploma qualification prescribed should have been obtained after passing SSLC and Diploma or SSLC, HSC and Diploma and the Diploma qualification prescribed should have been obtained after passing SSLC or SSLC and HSC from the recognised Institutions as required under Section 25 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

(Results of the examination should have been declared on or before the date of notification)

- ii. Applicants claiming Equivalence of qualification to the prescribed qualification should submit evidence for Equivalence of qualification in the form of Government Order issued on or before the date of this Notification, failing which their application **will be summarily rejected**. The Government Orders issued declaring Equivalence of prescribed qualification after the date of this Notification will not be accepted. (Refer also to the Disclaimer annexed to this Notification)

[For further details regarding Equivalence of Qualification refer para 10 of the [“Instructions to Applicants”](#)]

- iii. The candidates those who are having higher qualification in the relevant field without having the prescribed qualification viz. Post Diploma in Town and Country Planning or Diploma in Civil Engineering or Diploma in Architectural Assistantship are not eligible to apply for direct recruitment to this post.

(C) CERTIFICATE OF PHYSICAL FITNESS

Applicants selected for appointment to this post will be required to produce a Certificate of Physical Fitness in the form prescribed below before their appointment.

Standard of Vision	Form of Certificate of Physical Fitness
Standard III or Better	Form prescribed for ‘Other than Executive and Ministerial posts’

(D) KNOWLEDGE IN TAMIL

Applicants should possess adequate knowledge in Tamil on the date of this Notification.

[For details refer para 11 of the Commission’s [“Instructions to Applicants”](#)]

7. CONCESSIONS

- (i) Concessions in the matter of Age and Fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Differently Abled Persons, Ex-Servicemen, other categories of persons are given in paras 12 to 14 of the [“Instructions to Applicants”](#).
- (ii) Persons claiming concessions referred to above and other claims made in the application, have to produce evidence for such claims when called for by the Tamil Nadu Public Service Commission, otherwise their application will be liable for rejection.

Note

In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, **cannot claim the concession** of being called an Ex-Serviceman for his further recruitment. [Proviso to Section 3(j)(vii) of [Tamil Nadu Government Servants \(Conditions of Service\) Act, 2016](#)]

8. SCHEME OF EXAMINATION: OBJECTIVE TYPE (OMR METHOD) AND ORAL TEST:-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection	
			SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs	Others
<u>i. Paper - I (Any one of the following subjects)</u> <u>(Subject Paper)</u> (Diploma Standard) (200 Questions) i) Town & Country Planning (Post Diploma Standard) (CodeNo.325) (OR) ii) Architectural Assistantship (Diploma Standard) (Code No.323) (OR) iii) Civil Engineering (Diploma Standard) (Code No.299)	3 Hours	300	171	228
<u>ii. Paper-II (General Studies)</u> (Diploma Standard) (100 Questions) General Studies (Diploma Standard) – 75 Questions AND Aptitude and Mental Ability (SSLC Standard) – 25 Questions	2 Hours	200		
<u>iii. Interview and Records</u>	---	70		
Total		570		

Note

- The Syllabi for Examination is furnished in the [Annexure II](#) of the Notification and also available in the Commission's website www.tnpsc.gov.in
- Refer para 22 of "[Instructions to Applicants](#)" in regard to instructions to be followed while appearing for competitive examinations conducted by the Commission.
- The questions for subjects mentioned in Paper I will be set in English only** and questions for Paper II will be set both in English and Tamil.
- In the application, candidates should choose and specify any one of the subjects mentioned in the 'Scheme of Examination' in which they had obtained the Diploma qualification.**

9. EXAMINATION CENTRES

Examination will be held at the following centres: -

Name of the Centre	Centre Code
Chennai	0100
Madurai	1000
Coimbatore	0200

Note

- (i) Request for change of Examination Centre / Venue will not be entertained.
- (ii) Applicants will be required to appear for the Written Examination / Certificate Verification / Oral Test at their own expenses.
- (iii) The Commission reserves the right to increase / decrease the number of Examination Centres and to re-allot the applicants with respect to the number of candidates opted for each centre.

10. SELECTION PROCEDURE

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the form of an interview. Final selection will be made on the basis of total marks obtained by the applicants in the Written Examination and Oral Test taken together subject to the rule of reservation of appointment. Applicant's appearance in both the papers of the Written Examination and in the Oral Test is compulsory. An applicant who has not appeared in any one of the papers in Written Examination or Oral Test will not be considered for selection, even if he/she secures qualifying marks in the Written Examination or Oral Test. Based on the marks obtained by the applicants in the Written Examination, the tentative list of eligible applicants for Certificate Verification will be announced in the Commission's website. After verification of the original certificates, the eligible applicants will be summoned for Oral Test following the rule of reservation of appointment.

[For further details refer paragraph 23 (b) of "[Instructions to Applicants](#)"]

11. NO OBJECTION CERTIFICATE / INFORMATION TO THE EMPLOYER

No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification/Counselling. No Objection Certificate should be produced in the format prescribed under para 15 (g) of Commission's "[Instructions to Applicants](#)". Any violation of this instruction will be liable for / end in rejection of application and forfeiture of his/her Candidature.

12. GENERAL INFORMATION

- A. The rule of reservation of appointment is applicable to this recruitment.**
- B. In G.O.(Ms.) No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010 and G.O.(Ms.) No.40, Personnel and Administrative Reforms(S) Department dated 30.04.2014, the Government have issued orders to fill up 20% of vacancies in direct recruitment on preferential basis to persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to Persons Studied in Tamil Medium (PSTM) will apply to this recruitment, if Tamil medium of studies for the prescribed qualification is available. (Applicants claiming this reservation should have joined and studied the prescribed qualification in Tamil Medium and should have the certificate for the same. Having written the University examinations in Tamil language alone will not qualify the candidate for claiming this reservation). If the applicants with PSTM certificate are not available for selection for appointment against reserved turn, such turns shall be filled up by eligible Non-PSTM applicants, but belonging to the respective communal category. The PSTM certificate shall be produced / uploaded by the applicant in prescribed format / proforma available in the Commission's website at www.tnpsc.gov.in which shall be obtained from the Head of the Institution and to be submitted when called for by the Commission. **[For further details refer to para. 27 (XIX) of the "[Instructions to Applicants](#)"]**
- C. The number of vacancies advertised is only approximate and is liable for modification / reduction with reference to vacancy position, at any time before finalization of selection.

- D. If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled up by male applicants belonging to the respective communal categories.
- E. The selection for appointment to the above said post is purely provisional subject to final Orders pending on the Writ Petitions, if any, filed before the Hon'ble Madras High Court and Madurai Bench of Madras High Court.
- F. As mentioned in Section 26 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016, reservation of appointment to **Destitute Widows** will not apply to this recruitment.
- G. As mentioned in Section 27(C) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016, reservation of appointment to **Ex-Servicemen** is applicable to this recruitment.
- H. **This post is identified as suitable for 4% reservation to Differently Abled Persons vide G.O.(Ms).No.51, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 26.12.2017.**
- I. The Differently Abled Persons who apply under other eligible category should submit / upload a copy of Differently Abled Certificate from the competent authority specifying the nature of physical handicap and the degree of disability as per para 14(b) of "[Instructions to Applicants](#)" for their claim, when called for by the Tamil Nadu Public Service Commission.
- J. Even after filling up of the vacancies reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any post reserved for Arunthathiyars remain unfilled for want of adequate number of qualified Applicants, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- K. Evidence for claims made in the online application should be uploaded / submitted within stipulated time when the documents are called for by the Tamil Nadu Public Service Commission. Any subsequent claim made thereafter on submission of online application will not be entertained. Failure to submit the documents within the stipulated time limit **will entail rejection of the application.**
- L. Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any, should also be furnished to the Commission at the time of submission of online application i.e., the details thereof, originals of the Judgement, order or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such applicants for a Government appointment in such cases must be produced at the stage / time of Certificate Verification without fail. All such events that occur after the submission of application and till the date of his / her selection and appointment shall be reported to the Commission forthwith then and there. Failure to report on the part of applicant will be considered as suppression of material information and will attract suitable penal action.
- M. Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation/ age / communal category / educational qualification / PSTM / physical qualification and other basic eligibility criteria **will be liable for rejection.**
- N. **One-Time Registration is not an application for any Post / Recruitment.** Though the details/particulars were furnished in the One-Time Registration by the applicants, the details/particulars furnished in the online application submitted for this recruitment alone will be taken into consideration. Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.

13. OTHER IMPORTANT INSTRUCTIONS

- a) **Applicants should ensure their eligibility for Examination:** The applicants applying for the Examination should go through all instructions carefully and ensure that they fulfil all eligibility conditions for admission to Examination. **Their admission to all stages of the Examination will be purely provisional subject to satisfaction of the eligibility conditions.** Mere issue of memo of admission to the applicant will not imply that his/her Candidature has been fully cleared by the Commission.
- b) The **Hall Tickets** for eligible applicants will be made available in the Commission's Website www.tnpsc.gov.in or www.tnpscexams.net or www.tnpscexams.in for downloading the same by applicants. **Hall Tickets will not be sent by post.** Hence, the applicants should watch Commission's website before the scheduled date of Examination. The applicants must comply with each and every instruction given in the Hall Ticket.
- c) **Grievance Redressal Cell for guidance of applicants:** In case of any guidance/ information / clarification of their applications, candidature etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-25332833 / 25332855 or the Commission's Office Toll-Free No.1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m. or **Commission's** e-mail id contacttnpsc@gmail.com.
- d) **After Notification, during the process of recruitment till publication of result, no information, under Right to Information Act, would be furnished.**
- e) **Mobile Phones and other articles Banned:**
- i. Except the permitted writing material (i.e. pen), applicants are not allowed to bring cellular phones, electronic or any other type of calculators, watches and rings with inbuilt memory notes, recording devices either as a separate piece or part of something used by the applicant such as watch or ring etc or any other electronic devices and non - electronic devices such as P&G design data book, mathematical and drawing instruments, log tables, stencils of maps, slide rules, books, notes, loose sheets, rough sheets, hand bags etc., into the Examination Hall / Room.
 - ii. If they are found to be in possession of any such thing or instrument, they will not be allowed to write the Examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot. (For further details refer "[Instructions to Applicants](#)").
 - iii. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the Venue of the Examination, as arrangements for safekeeping cannot be assured.
- f) Unless specific instruction is given, applicants are not required to submit along with their application any certificates (in support of their claims regarding age, educational qualifications, physical qualification, community, physical disability etc.,) which should be submitted when called for by the Commission. Applicants applying for the Examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of Examination for which they are admitted by the Commission will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time before or after the Written Examination / Certificate Verification / Oral Test, it is found that they do not fulfil any of the eligibility conditions, their Candidature for the Examination will be liable for rejection / cancellation by the Commission. (For further details refer to the "Instructions to Applicants")
- g) If any of their claims is found to be incorrect, it will lead to rejection of their Candidature and suitable penal action including debarment.

- h) UNFAIR MEANS STRICTLY PROHIBITED:** No applicant shall copy from the papers of any other applicant or permit his/her papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. [For further details refer "[Instructions to Applicants](#)".]
- i) CONDUCT IN EXAMINATION HALL:** No applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the Examination. Any such misconduct will be severely viewed and penalised. [For further details refer "[Instructions to Applicants](#)".]
- j)** For violation of "[Instructions to Applicants](#)" in any manner, suitable penalty will be imposed as per the "[Instructions to Applicants](#)" or as deemed fit by the Commission.

14. HOW TO APPLY

- (i) Applicants should apply only through online mode in the Commission's Website www.tnpsc.gov.in or <http://www.tnpscexams.net> or <http://www.tnpscexams.in>
- (ii) 'One-Time Registration' (OTR) and 'Applicant's Dashboard' are mandatory before applying for any post. Applicant should register only once in the One-Time Registration by paying Rs.150/- as Registration fee. Successfully registered One-Time Registration is valid for 5 years from the date of registration. All the applications should be submitted using the One-Time Registration ID and password registered by the applicant.
- (iii) To apply under One-Time Registration, applicants should have scanned image of their photograph, certificate specified, if any and signature in CD/DVD/Pen Drive to upload the same, as per the specifications given in the guidelines for scanning and uploading of photograph and signature.
- (iv) Applicants who have already registered in One-Time Registration on or before 29.09.2015 shall use their existing user ID and Password to create applicant Dashboard in the new One-Time Registration system. No applicant is permitted to create more than one registration ID in One-Time Registration.
- (v) Applicants should enter the Unique ID and password to view the already available information and update them.
- (vi) One-Time Registration is not an application for any post. It is just a collection of information from the applicants and giving a separate dashboard to each applicant to facilitate them to maintain their own profile. Applicant who wishes to apply for any post shall click "[Apply](#)" against the post notified in the Commission's Website and use the same USER ID and PASSWORD given for ONE-TIME REGISTRATION.
- (vii) Applicants should select the name of the post(s) and service to which they wish to apply.
- (viii) An online application uploaded without the photograph, specified documents and signature will be rejected.
- (ix) All the particulars mentioned in the online application including Name of the Candidate, Post applied, Educational qualifications, Communal category, Date of Birth, Address, email ID, Centre of Examination etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are firm and fixed and cannot be edited, applicants are requested to fill in the online application form with utmost care and caution as no correspondence regarding change of details will be entertained.

(x) **PRINT OPTION**

- After submitting the online application, applicants can print / save their Application in PDF format.
- On entering user ID and password, applicants can download their application and print the same if required.
- Applicants need not send the printout of the online application or any other supporting documents to the Commission. The application and certificates will be verified only when the applicants come up for Certificate Verification.

(xi) **One-Time Registration will not be considered as an application for any post.**

15. UPLOAD / SUBMISSION OF DOCUMENTS

Applicants should upload/submit the Experience Certificate referred to the said post in paragraph 6(B) of the Notification in the format provided in **Annexure – I** when called for by the Tamil Nadu Public Service Commission. If, the required certificate is not uploaded or submitted by the applicant when called for by the Commission his/her application will not be considered for the above said post.

16. LAST DATE FOR SUBMITTING ONLINE APPLICATION

The online application can be submitted up to 28.11.2018 till 11.59 p.m., after which the link will be disabled.

[For detailed information, applicants may refer Commission's "Instructions to Applicants" in the Commission's website www.tnpsc.gov.in]

Warning

- All the Recruitments by Tamil Nadu Public Service Commission are purely merit based.
- Tamil Nadu Public Service Commission hereby cautions the candidates against touts and agents cheating by making false promises of securing job through unfair means.
- Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any candidate on account of indulging into any sort of actions with such unscrupulous persons.

எச்சரிக்கை

- தேர்வாணையத்தின் தெரிவுகள் அனைத்தும் விண்ணப்பதாரர்களின் தர வரிசைப்படியே மேற்கொள்ளப்படுகின்றன.
- பொய்யான வாக்குறுதிகளை சொல்லி, தவறான வழியில் வேலை வாங்கி தருவதாக கூறும் இடைத்தரகர்களிடம் விண்ணப்பதாரர்கள் மிகவும் கவனமாக இருக்குமாறு எச்சரிக்கப்படுகிறார்கள்.
- இதுபோன்ற தவறான மற்றும் நேர்மையற்ற நடபர்களால் விண்ணப்பதாரர்களுக்கு ஏற்படும் எந்தவொரு இழப்புக்கும் தேர்வாணையம் எந்தவிதத்திலும் பொறுப்பல்ல.

Secretary

DISCLAIMER

“The Government orders relating to Equivalence of Qualification are available in the Tamil Nadu Public Service Commission’s website. However, the applicants while applying for the Examination should furnish the details of Equivalence of Qualification declared in the form of Government orders issued on or before the date of this Notification if any, and produce the same while submitting the documents, failing which their Application will be rejected. The Government Orders issued regarding Equivalence of prescribed qualification after the date of this Notification will not be accepted.”

Secretary

ANNEXURE-I**FORMAT OF EXPERIENCE CERTIFICATE**

1. Name and Address of the Institution / Organisation :
2. Whether the said Institution / Organisation is a recognized one? :
3. Registration Number of Institution / Organisation if any :
4. Name of the Employee and Date of Birth :
5. Qualification possessed by the Employee on the Date of Joining Service in the above said Institution / Organisation :
6. Designation and period of Experience of the Employee :
7. Nature of the Work/Duty performed by the Employee (To be mentioned in brief) :
8. Whether the Employee possesses experience as laid in para 6(B) of the Notification for the Post of (relevant post may mentioned) : Yes / No
9. Whether Attendance Register / Attendance Rolls / Pay Register and other records /available for this Employee : Yes / No
10. Certificate from the Institution / Organisation : The above said employee having experience in this Institution / Organisation as stated above. The above particulars furnished by us are correct

Office Seal:

Date:

Place:

Signature.

Name and Designation of the issuing Authority.

Note:

Institution / Organisation which issues the certificate is cautioned that issuing of any certificate containing false details will lead to legal / penal action on them.

ANNEXURE-II
SYLLABUS
PAPER-I (Objective Type)

TOWN AND COUNTRY PLANNING (POST DIPLOMA STANDARD)

SUBJECT CODE: 325

UNIT – I: HISTORY OF HUMAN SETTLEMENTS

Early human settlements, Town building during Indus valley civilization – Town building practices during ancient Greek and Roman period – Town building practices during Medieval and Renaissance periods – Effect of Industrial Revolution on planning of cities – Planning concepts of E.Howard, Patric Geddes, C.A.Perry.

UNIT – II: PLANNING PRINCIPLES

Principles of Town Planning – Green belt, Housing, Public Buildings, Recreational Spaces, Transportation, Zoning. Scope and Content of Master Plan, Land use Plan – Geographical study of Regional Landuses and distribution of Settlements – Elements of Regional planning, Regional Delineation, Rural Development.

UNIT – III: STATISTICS & COMPUTER ORIENTATION

Central Tendency computation – Sampling and Diagram – Computer Aided Drawing – Computer Application in Data Analysis – Population forecasting - Use of Computers in Planning.

UNIT – IV: SOCIO-ECONOMIC ASPECTS OF PLANNING

Basic concept & Scope of Study – Urbanization & Ecological theories – Social Issues in urban area – Housing Redevelopment – Citizen participation.

Economic Operation – Project Appraisal – Urbanization & National Housing policy – Economics of Urban Growth.

UNIT – V: PLANNING PRACTICE

Regional Plan concepts and studies – Master plan concept and surveys – Master plan needs and plan formulation – Urban Renewal, Redevelopment, Rehabilitation, Conservation – New Town - Detailed Development Plan - Development Regulations.

UNIT – VI: PLANNING LEGISLATION AND ADMINISTRATION

Evolution of Planning Legislation - Planning System in U.K., The Tamil Nadu Town and Country Planning Act 1971, Coastal Regulation Zone and Tamil Nadu District Municipalities Building Rules – Hill Area Conservation – Planning related Acts.

UNIT – VII: ARCHITECTURE AND LANDSCAPE ARCHITECTURE

Introduction to Architecture. Principle of Aesthetics – Proportion, Scale, Balance, Rhythm, Hierarchy, Axis etc., – Study of Architectural spaces – Townscape Elements – Landscape Elements – Role of Landscape Architect and the importance of Environmental Protection – Landscaping the Public Areas, Commonly used Plants and Trees in Landscape.

UNIT – VIII: TRAFFIC AND TRANSPORTATION

Transportation systems – Urban Roads Classification – Traffic Regulations - Traffic Signs and Traffic Markings – Traffic Intersections at Grade-Traffic Intersections Grade Separated Parking & Street Light Facilities, Parking Standards – Railways Airways and Waterways Terminal Facilities Location Aspects – Layouts – Urban Transportation Planning Process-Surveys and Studies – Urban Transportation Planning Process – Forecasting and Plan Formulation.

UNIT – IX: PARKS, PLAY GROUNDS AND OPEN SPACES

General, Types of Recreation, Location of Urban Green Spaces, Classification of Parks, Park Design, Financing Parks, Play area and its types.

UNIT – X: REMOTE SENSING

Geometry of Aerial Photographs – Image characteristics and their significance – Mapping by Manual and Mechanical Methods – Use of Satellites, Aerial Photographs, Drones in Physical Planning.

PAPER-I (Objective Type)**ARCHITECTURAL ASSISTANTSHIP/ ARCHITECTURE (DIPLOMA STANDARD)****SUBJECT CODE: 323****UNIT – I: ENGINEERING MECHANICS**

Simple Stresses and Strain – Stress and Strain – Modulus of Elasticity / Elastic constants – Application of stress and strain in engineering field – Behaviour of ductile and brittle material – Loads – Shear Force and Bending Moment – Geometrical properties of sections – Centroid – Moment of Inertia – Stress in Beams and Shafts – Stresses in Beams due to bending – Stress in shafts due to torsion – Pin Jointed Frames - Analytical Method – Graphical Method.

UNIT – II: BUILDING MATERIALS & CONSTRUCTION

Properties, characteristics, strengths, manufacturing, components & applications of materials & methods of construction & detailing for the following:

Stone – Brick & Clay Products – Lime – Cement – Timber – Concrete – Ferrous and Non-Ferrous Metals – Glass – Plastics – Asphalt, Sealants & Adhesives – Protective and Decorative Coatings – Water Proofing and Damps Proofing Materials – Rural Building Materials(Bamboo, Soil, etc.).

UNIT – III: HISTORY & THEORY OF ARCHITECTURE**History of Architecture**

Egyptian Architecture – Greek Architecture – Roman Architecture – Early Christian & Byzantine Architecture – Gothic Architecture – Renaissance Architecture. Indian Architecture – Indus Valley Civilization, Buddhist Architecture, Hindu Architecture – Islamic Architecture in India. Modern Architecture, Post Modernism, Deconstructivism Contemporary World Architecture.

Theory of Architecture

Definition of Architecture – Architecture as satisfying functional, aesthetic & psychological human needs. Elements of Architecture – Form, Space, Light, colour, etc. Principles of Architecture – Proportion, Balance, Scale, Symmetry, etc.

UNIT – IV: STRUCTURAL ENGINEERING

Slope and Deflection of Beams – Propped Cantilevers – Fixed Beams – Arches – Continuous Beams – Theorem of Three Moments – Continuous Beams – Moment Distribution Method – Columns and Struts – Combined Bending and Direct Stresses – Earth Pressure and Retaining Walls – Working Stress Method Design of Beams for Flexure by L.S.M – Design of T-Beams and Continuous Beams by L.S.M – Design of Beams for Shear by L.S.M – Design of Oneway Slabs by L.S.M - Design of Twoway Slabs by L.S.M - Design of Staircases by L.S.M - Design of Columns by L.S.M - Design of Column Footings – Design of Simple Beams – Design of Tension Members – Design of Compression Members – Design of Welded Connections.

UNIT – V: ENVIRONMENTAL ENGINEERING

Sources of Water – Collections and Conveyance of Water – Quality of Water – Treatment of Water – Distribution System – Appurtenances and Maintenance of Water Lines – Collections and Conveyance of Sewage – Treatments and Disposal – Environmental Pollution and Control – Industrial Waste Water Treatment and Solid Waste Disposal – Land, Water & Air Pollution.

UNIT – VI: BUILDING SERVICES

Water Supply & Sewage Disposal, Mechanical Systems – Pumps & Motors, Electrical Systems – Generation & Distribution, Ventilation & Lighting, Air Conditioning – Principles, systems & applications, Vertical Transportation systems, Fire Hazards, Safety & Design Regulations, Acoustics.

UNIT – VII: SITE SURVEY & PLANNING

Chain Surveying – Compass Surveying – Plane Table Surveying – Levelling – Theodolite – Contouring – Minor Instruments. Site Drawings – Site marking, Importance & procedures for making site drawings & dimensioning.

UNIT – VIII: SPECIFICATION & ESTIMATION

Stages of Detailed Estimate – Measurements & Material Requirement – Specification & Report Writing – Approximate Estimates – Areas and Volumes – Data – Valuation – Detailed Estimate.

UNIT – IX: TOWN PLANNING

Town Planning Principles – Road and Street Planning – Housing – Economy, Society, Environment and Transport Policy and Planning – Town Planning Rules, Building Bye-Laws & Development Control Rules.

UNIT – X: COMPUTER AIDED DRAFTING & VISUALIZATION

2D & 3D Drafting & Visualization - Using AutoCAD, etc– Setting limits and creating entities like LINE, ARC, CIRCLE etc – Editing the drawing with edit commands like TRIM, FILLET, COPY, MOVE etc., Creating 2D building working drawings. Visualization using SKETCH UP, 3DMAX, etc.

PAPER-I (Objective Type)
CIVIL ENGINEERING (DIPLOMA STANDARD)

SUBJECT CODE: 299

UNIT - I: ENGINEERING MECHANICS

Direct Stresses and strains (Tensile and compressive) due to Axial forces – Deformation of elastic bar due to uni-axial force - Shear force and bending moment diagrams for statically determinate beams - Geometrical properties of sections - Stresses in beams due to bending – Stresses in shafts due to torsion – Pin jointed perfect frames with vertical loads on nodal points (method of joints only).

UNIT - II: MECHANICS OF STRUCTURE

Deflection of cantilever and simply supported beams – Shear force and bending moment diagrams for statically indeterminate structures (Propped cantilever, Fixed Beams, continuous beams, Non-sway Portal frames) using Mohr's theorems and moment distribution method. Euler's and Rankin's formula for columns – Stresses due to eccentric loads – combined stresses due to direct loads and bending moments in rectangular sections.

UNIT - III: CONSTRUCTION MATERIALS & CONSTRUCTION PRACTICE

Bricks, Tiles, Cement, Fine Aggregate, Coarse Aggregate, Timber, Ply wood, Steel, Glass, Plastics, PVC, UPVC, Paints, Mortars, Concrete – Different types, qualities, requirements, standard specifications, Admixtures for cement mortar and concrete. Different types of Foundations, Masonry, Floors, Roofs, Doors and Windows, Weathering Course, Damp proof course, Plastering, Painting, Colour Washing – Specifications for different works.

UNIT - IV: TRANSPORTATION ENGINEERING

Roads – Different types – methods of formation of water bound macadam, bituminous and concrete roads – Hill roads – Requirements – Camber, gradient, super elevation, carriage way, pavements, drainage system, sight distance etc., Traffic Engineering, Bridges – Classification of bridges – Site selection and alignment – Foundation, substructure and super-structure. Sub-grade soil – Soil mass as a three phase system – Grain size classification - Atterberg limits – IS Classification of soils–Compaction – Shear strength – Road Arboriculture – Express Highways – Rapid Transport System.

UNIT - V: HYDRAULICS

Measurement of pressure in liquids – Pressure distribution and total pressure on immersed surfaces – Types of flow (Laminar, turbulent, steady, unsteady, uniform, nonuniform) – Flow through pipes –Losses – Hydraulic gradient and total energy lines. Bernoulli's theorem – use of Orifice, Mouthpiece, Orifice meter and Venturimeters – Flow through channels – Bazin's and Manning's formula – Economical sections for open channels, Pumps – Reciprocating pumps – Centrifugal pumps – Characteristics – Discharge – Power and efficiency, Ground water – Types of well – Test for yield of wells.

UNIT - VI: SURVEYING

Types of Surveys –Chain surveying – Compass surveying – Levelling – Contour surveying – Theodolite surveying – Trigonometrical levelling – Tacheometry – Field work – Simple problems. Curves, Global Positioning System (GPS), Remote sensing – Photogrammetric Surveying and Hydrographic Surveying, Total Station and Geographical Information System (GIS).

UNIT - VII: ENVIRONMENTAL ENGINEERING AND POLLUTION CONTROL

Sources of water – Conveyance of water – Treatment of water – Quality of water – Tests on water – Distribution systems – Sewers – Collection and conveyance of sewage – Sewer Appurtenances – Drainage arrangements and Sanitary fittings in buildings – Treatment and disposal of sewage, Solid waste Management. Environmental pollution – Air – water – Soil – Noise - Pollution Control.

UNIT - VIII: ESTIMATING AND COSTING

Systems of taking out quantities – Trade and Group systems – Material requirement for different items of works – Preparation of data for works – Report writing – Valuation of buildings and properties – Fixation of rents – Approximate estimates – Detailed estimate and Abstract estimate for buildings, well, sump, septic tanks, compound wall, roads etc.

UNIT - IX: STRUCTURAL ENGINEERING

Reinforced cement concrete structure – Analysis and design of singly and Doubly reinforced rectangular and T-beam sections – Cantilever, simply supported, continuous beams – One way and two way slabs – Lintels and sunshades – Staircases – Rectangular and circular short columns – Isolated column footings. (All designs by Limit State Method only). Steel structures – simple beams – Tension and compression members – simple columns.

UNIT - X: CONSTRUCTION MANAGEMENT

Planning of a project – Factors to be considered – Project reports – Organization structure on construction departments – Construction planning – CPM and PERT networks – Contracts – Tenders and Tender documents – Bill- Supervision and Quality control – Safety measures in construction sites – Banking practice – Cash flow diagrams. Entrepreneurship, Ethics in Engineering, Use of computers – Information Management, Financial Management, Disaster Management – Types of Natural calamities – Causes for major disaster – Preparedness – Response and Recovery.

PAPER- II (Objective Type)
GENERAL STUDIES (DIPLOMA STANDARD)

Unit-I GENERAL SCIENCE

Physics - Nature of Universe-General Scientific laws-Inventions and discoveries-National scientific laboratories-Mechanics and properties of matter-Physical quantities, standards and units-Force, motion and energy-Magnetism, electricity and electronics- Heat, light and sound.

Chemistry - Elements and Compounds-Acids, bases and salts-Fertilizers, pesticides, Insecticides.

Botany-Main Concepts of life science-Classification of living organism-Nutrition and dietetics-Respiration.

Zoology-Blood and blood circulation-Reproductive system-Environment, ecology, health and hygiene-Human diseases, prevention and remedies-Animals, plants and human life.

Unit- II. CURRENT EVENTS

History- Latest diary of events-national -National symbols-Profile of States-Eminent persons & places in news-Sports & games-Books & authors -Awards & honors'-India and its neighbours.

Political Science-Problems in conduct of public elections-Political parties and political system in India-Public awareness & General administration-Welfare oriented govt. schemes, their utility.

Geography-Geographical landmarks.

Economics -Current socio-economic problems.

Science- Latest inventions on science & technology.

Unit- III. GEOGRAPHY

Earth and Universe-Solar system-Monsoon, rainfall, weather & climate-Water resources - rivers in India-Soil, minerals & natural resources-Forest & wildlife-Agricultural pattern-Transport & communication-Social geography – population-density and distribution-Natural calamities – Disaster Management.

Unit-IV. HISTORY AND CULTURE OF INDIA AND TAMIL NADU

Indus valley civilization-Guptas, Delhi Sultans, Mughals and Marathas-Age of Vijayanagaram and the bahmanis-South Indian history-Culture and Heritage of Tamil people-India since independence-Characteristics of Indian culture-Unity in diversity – race, colour, language, custom-India-as secular state-Growth of rationalist, Dravidian movement in TN-Political parties and populist schemes.

Unit-V. INDIAN POLITY

Constitution of India--Preamble to the constitution- Salient features of constitution- Union, state and territory- Citizenship-rights amend duties- Fundamental rights- Fundamental duties- Human rights charter- Union legislature – Parliament-. State executive-. State Legislature – assembly-Local government – panchayat raj – Tamil Nadu- Judiciary in India – Rule of law/Due process of law-. Elections-. Official language and Schedule-VIII-. Corruption in public life-. Anti-corruption measures –CVC, lokadalats, Ombudsman, CAG- Right to information- Empowerment of women- Consumer protection forums.

Unit-VI. INDIAN ECONOMY

Nature of Indian economy- Five-year plan models-an assessment-Land reforms & agriculture-Application of science in agriculture-Industrial growth-Rural welfare oriented programmers-Social sector problems – population, education, health, employment, poverty-Economic trends in Tamil Nadu.

Unit-VII. INDIAN NATIONAL MOVEMENT

National renaissance--Emergence of national leaders-Gandhi, Nehru, Tagore-Different modes of agitations-Role of Tamil Nadu in freedom struggle Rajaji, VOC, Periyar , Bharathiar & others.

Unit-VIII - APTITUDE & MENTAL ABILITY TESTS (SSLC STANDARD)

Conversion of information to data-Collection, compilation and presentation of data - Tables, graphs, diagrams-Parametric representation of data-Analytical interpretation of data -Simplification-Percentage-Highest Common Factor (HCF)-Lowest Common Multiple (LCM)-Ratio and Proportion-Simple interest- Compound interest-Area-Volume-Time and Work - Logical Reasoning-Puzzles- Dice-Visual Reasoning-Alpha numeric Reasoning-Number Series.

Annexure-III**ABSTRACT**

Public services - Welfare of Differently Abled Persons Department – Four Percentage Reservation for Differently Abled Persons – Reservation of appointment in all Government Establishments under Section 34 of the Rights of Persons with Disabilities Act, 2016 – Orders - Issued.

Welfare of Differently Abled Persons (DAP-3,2) Department

G.O. (Ms) No. 21

Dated: 30.05.2017

ஹெவிஎம்பி, கைகாசி 16,
திருவள்ளூர் ஆண்டு 2048

Read:

1. G.O.(Ms)No.602, Social Welfare Department, dated 14.08.1981.
2. G.O.(Ms)No.2093, Social Welfare Department, dated 30.10.1987.
3. G.O. (Ms) No. 99, Personnel and Administrative Reforms (per-s) Department, dated 26.02.1988.
4. The Rights of Persons with Disabilities Act, 2016 [Government of India Act, No.49 of 2016].
5. Government of India Gazette No.1074, dated 19.04.2017.
6. The State Commissioner for the Differently Abled Letter No.5234/DAW 3.1/2016, dated 24.01.2017.

ORDER:

In the Government Order first read above, orders were issued reserving 3% of vacancies in Government and Government undertakings for Differently Abled Persons.

2. In the Government Order second and third read above, 3% reservation was extended to Differently Abled Persons to all posts in C & D categories.

3. As per section 34(1) of the Rights of Persons with Disabilities Act, 2016 (Central Act No.49 of 2016) "Every appropriate Government shall appoint in every Government establishment, not less than four percent of the total number of vacancies in the cadre strength in each group of posts meant to be filled with persons with benchmark disabilities of which, one percent each shall be reserved for persons with benchmark disabilities under clauses (a), (b) and (c) and one percent for persons with benchmark disabilities under clauses (d) and (e), namely:-

- (a) blindness and low vision;
- (b) deaf and hard of hearing;
- (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
- (d) autism, intellectual disability, specific learning disability and mental illness;
- (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities*.

4. In the letter 5th read above, the State Commissioner for the Differently Abled has sent proposal to increase the reservation of differently abled persons from 3% to 4% and to provide reservation in all State Public Services / Public Sector Undertakings / Boards / Corporations / Educational Institutions under all kinds of Managements (like Government, Local Bodies and Aided Management including Universities).

5. After careful examination of the proposal of State Commissioner for the Differently Abled, Government have decided to provide for reservation of differently abled persons at 4% in all State Public Services / Public Sector Undertakings / Boards / Corporations / Educational Institutions under all kinds of Managements (like Government, Local Bodies and Aided Management including Universities) in the following manner:-

(a)	blindness and low vision	-	1%
(b)	deaf and hard of hearing	-	1%
(c)	locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	}	1%
(d)	autism, intellectual disability, specific learning disability and mental illness and	}	
(e)	multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities.	}	1%

6. Necessary amendment to Section 27(b) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016 (Tamil Nadu Act 14 of 2016) providing for not less than four percentage of reservation for disabled persons with retrospective effect i.e. from the date of coming into force of the said Central Act, 49 of 2016 (i.e. 19.04.2017) shall be issued separately by the Personnel and Administrative Reforms Department.

(By Order of the Governor)

Md. Nasimuddin,
Principal Secretary to Government (FAC).

To

The State Commissioner for the Differently Abled, Chennai-5.
All Departments of Secretariat, Chennai-9.
The Secretary, Tamil Nadu Public Service Commission, Chennai-3.
The Chairman, Teachers Recruitment Board, Chennai-6.
The Chairman, Medical Services Recruitment Board, Chennai-6.
The Director of Employment and Training, Chennai-5.
All Heads of Department/All Districts Collectors/All Public Sector Undertakings/Boards/
Universities/Corporations/All District Magistrates/All District Judges
(Through the State Commissioner for the Differently Abled)
The Registrar, High Court, Chennai-104.
The Accountant General, Chennai-18/35.
The Pay and Accounts Officer, (S), (N) & (E), Chennai-35/79/5.
Sub Pay and Accounts Officer, Chennai-9.
(Through the State Commissioner for the Differently Abled)

Copy to:-

Government of India, Ministry of Social Justice and Empowerment, New Delhi.
Personnel and Administrative Reforms (S) Department, Chennai-9.
The Editor, Tamil Arasu.
SC/SF.

// Forwarded By Order //

Section officer

Annexure IV
Tentative Timeline for the Recruitment Process for the post of
Draughtsman Grade-III

Sl. No.	Process	Timeline
1.	Publication of Written Examination results	March 2019
2.	Certificate Verification	March 2019
3.	Oral Test	March 2019
4.	Final Result	March 2019

Secretary