

RECRUITMENT OF CIVIL ENGINEERS ON CONTRACT BASIS Advt. No. IISL C03/ 2018

Ircon Infrastructure & Services Limited (IrconISL) is a wholly owned subsidiary of Ircon International Limited, which is a government company under the Ministry of Railways engaged in providing project management, quality management, safety, health and environment related consultancy services and other business support and incidental services to clients in India and abroad.

The company invites applications from dynamic Civil Engineers for the following post on **Contract basis for three years** (further extendable as per the requirement of the company, if the services of the candidate is found satisfactory) at **fixed all inclusive salary** for its **site works at any location in India**.

Sl.	Posts, Remuneration, Vacancies & Age.	Post qualification Experience as on 31-10-2018
1	Project Co-Ordinator (Civil) Fixed Monthly Salary Rs. 1,00,000/- pm Total Post – 02 Nos (UR) Age: Not born before 01-10-1968	Minimum 18 years experience in construction/ supervision of Multi-storey Residential/ Commercial/ Institutional buildings including external development works and MEP services. Experience of survey/quality control along with supervision works and experience in PMC shall be given preference.
2	Sr. Project Engineer (Civil) Fixed Monthly Salary Rs. 90,000/- pm Total Post – 05 Nos.(UR-4, OBC-1) Age: Not born before 01-10-1973	Minimum 13 years experience in construction/ supervision of Multi-storey Residential/ Commercial/ Institutional buildings including external development works and MEP services. Experience of survey/quality control along with supervision works and experience in PMC shall be given preference.

* **Age Relaxations:** The upper age limits are further relaxable in deserving cases having relevant experience and as per Government of India's guidelines.

Essential Qualification: Degree in Civil Engineering with not less than 60% Marks.

Medical Standards: Selected candidates will undergo prescribed health examination for the job before they join the post. Candidates should be in sound health and free from colour blindness.

Selection Process: Selection will be through Walk-in-Interview as per schedule given in B-2 below.

A. General Terms of Appointment:

- A-1. Above appointments are specifically for Projects and not for regular establishment of IrconISL. The appointments are purely on contract initially for three years, extendable further as per company's requirements and performance of the candidates. The contract appointment is also co-terminus with the project and will not confer any right to claim absorption in regular establishment of company. Selected candidate will be posted to any project/location in India at discretion of the company. Contract can be terminated by IrconISL by giving one month's notice at any time.
- A-2 Reimbursement for indoor treatment for self at the place of posting only would be permissible as per company's rule.

- A-3 Minimum PF as prescribed under the EPF & MP Act 1952 will be deducted from the salary and a matching contribution will be made by the company.
- A-4 One leave for each calendar month of service which can be availed during the contract period. Leave can be carried forward and accumulated but no leave encashment for unavailed leave is allowed during the contract or on resignation or termination of contract. No other type of leave would be admissible.
- A-5 TA/DA would also be admissible as per the company's rules, if deputed on outstation duty/temporary posting.
- A-6 No other perks/allowances or benefits would be admissible except the above.

B. How to apply:

B-1. Application neatly typed on A-4 size paper in the format given below should be addressed and sent to **Chief Executive Officer, Ircon Infrastructure & Services Limited** as per address given in table (B-2) below accompanied with the self attested photocopies of the following documents:

- a) Matriculation Certificate (for age proof);
- b) Certificate of professional Degree(s) along with marksheet (s);
 - * In case where conversion into percentage is not provided by university/institute: if university/ institute do not have the provision for conversion of CGPA/OGPA/CPI/DGPA or letter grade into percentage than minimum 6 on 10 point scale will be considered as 60%. On any scale different from 10 point scale the score will be prorated accordingly.
 - * In case where conversion into percentage is provided by university/institute: Wherever CGPA/OGPA/CPI/DGPA or letter grade in degree is awarded equivalent %age of marks should be indicated as per the norms adopted by concerned university/institute. A certificate to this effect may be obtained by the candidate from the university/institute, which shall be required to be submitted along with application.
- c) **Experience Certificates** in proof of experience clearly indicating the **length and line of experience** as per eligibility criteria. Offer letter will not be considered as proof of experience, the candidate should submit acceptable proof of joining & relieving.
- d) Copy of valid Community certificate (SC, ST, OBC etc.) if any. Candidates applying under OBC category (non-creamy layer) will have to submit a latest financial year caste certificate in the centre format applicable for applying for the posts under Govt. of India.

B-2. **Applicants who consider themselves as eligible should straightway report for an interview alongwith duly filled in application as per the following schedule or should send their duly filled in applications as per the details below in advance. **No interview call letters will be issued as this is a walk- in-interview. The schedule for walk in interview is given in the table below:****

Sl	Post	Time and date for walk in interview	Address for walk in interviews & sending of filled in advance Applications	Last Date for receipt of advance Applications
1	Project Co-Ordinator (Civil)	10.00 AM on	Ircon Infrastructure & Services Limited, C-4 District Centre, Saket, New Delhi – 110 017	10-Nov-2018
2	Sr. Project Engineer (Civil)	15-Nov-2018		

- B-3 Selection process for only those candidates will be conducted who are eligible as per the eligibility criteria. **Applicants are, therefore, advised to check their eligibility thoroughly before coming for interview to avoid disappointment at a later stage.** Please note that candidates have to produce experience certificate(s) in original from his present/previous employer at the time of interview, if the relevant experience is not substantiated with **experience certificate** or acceptable **proof of joining & relieving**, this may lead to cancellation of candidature.
- B-4 The applicants must bring the **original certificates** in proof of age, community, educational qualifications and experience while coming for the interview failing which the interview of the candidate will not be held.
- B-5 Incomplete or vague applications will be rejected summarily. Applications not in the prescribed format, unsigned, without a photograph or without the self-attested photocopies of supporting document viz certificate of degree, marks sheets for proof of percentage, experience certificate for proof of length & line of experience etc. will also not be entertained. IrconISL will not be responsible for loss of application in transit or postal delay. IrconISL on discretion reserves the right to reject any application or cancel the candidature without assigning any reason thereof.
- B-6 All information submitted in the application will be verified with original documents at the time of interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of recruitment.
- B-7. Applicants working in Govt./PSUs may note that this is a short duration contract post and even for these posts they have to produce NOC at the time of interview and resign from their parent organisation on their selection.
- B-8 If the application submitted in advance. The envelope containing the application should be clearly superscribed “**Application for the post of <name of post applied>Advt. IISL C03/2018.**”

Please Note- IrconISL reserves the right to amend/cancel the advertisement without assigning reason thereof. Applicants have to appear for the interview at their own cost and no journey fare/allowance is reimbursable. All modification/amendment shall be displayed on IrconISL official web-site only at www.irconisl.com. **Therefore, candidates are requested to check the web-site for modifications/amendment, if any, before appearing for interview.**



APPLICATION FORMAT

1. **Post Applied for** (in Block Letters) : _____ -Advt. No.IISL C03/2018.

2. **Name in full** (In Block letters) : _____

3. **Father's Name** : _____

4. **Date of Birth** : _____

5. **Community** : _____
(SC/ ST/OBC/ Un-Reserved)

6. **Religion** : _____ whether belong to Minority: Yes/No (Please tick)

7. **Name of the Last/Present Organization:** _____

(Please tick)

Govt. (Central/State)	PSU	Auto. Bodies	Others
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8. **Correspondence Address** : _____

(In Block letters)

PIN Code _____

9. **Contact Phone number.** : _____

E-mail ID _____

10. Qualifications (Academic & Professional):

Exam Passed	Year of Passing	Name of the Instt./ University	Max. marks	Marks obtained	%age of marks

11. Post Qualification Experience as on 31-10-2018

*Please give the detailed experience in attached sheet (Annexure-I). Attach copy of **Experience Certificate(s)** or acceptable **proof of joining & relieving** in support of experience.*

12. **Passport No.** (if available) _____ **Passport Validity** _____

13. List of Enclosures:

- 1.
- 2.
- 3.
- 4.

Signature of the Candidate

Verification

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place : _____

Date : _____

Signature of the Candidate

Details of Post Qualification Experience as on 31-10-2018

Post held with scale of pay or gross emoluments	Name of the Employer (Give the name of Organisation/ company)	P E R I O D			Brief detail of work handled (Attach separate sheet if necessary)
		From Date DD/MM/YY	To Date DD/MM/YY	Total Duration (in Yrs. & Months)	

Total Experience = _____ Years _____ Months _____ Days

Signature of the Candidate