

**APPLICATION FOR DEPUTATION FOR THE POST OF
ASSISTANT DIRECTOR /JUNIOR TELECOM OFFICER
IN TELECOM ENGINEERING CENTRE, NEW DELHI**

1. Name of post applied for (AD/JTO) :
2. Name of applicant with complete Office Address, e-mail & Telephone no. with name of Dept./Ministry :
3. Residential address with phone no. :
4. Date of Birth(dd/mm/yyyy) :
5. Post held on regular basis and the date From which held with pay scale :
6. Date of retirement under Central/State Govt. rules :
7. Education Qualification and work experience

Affix latest
passport size
photograph
(self-attested)

Qualification	SL.	Qualification/Experience required	Qualification/Experience possessed by the officer
Essential	1		
	2		
Desirable	1		
	2		

8. Whether Educational qualifications required for the post are satisfied (If any qualification has been treated as Equivalent to the one prescribed in the Rules, state authority for the same) :
9. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :
10. Details of employment in chronological order (Attach separate duly authenticated by your Signature sheet if required) for last ten years:

Sl. No.	Name of office/ organization where employed	Post held	From	To	Scale of Pay/Pay Band with Grade Pay	Nature of duties performed
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Please use separate sheet.

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- 11. Nature of present employment i.e. whether Permanent, temporary, adhoc or quasi permanent :

- 12. In case the present employment is held on deputation/contract basis, please state
 - a) The date of initial appointment :
 - b) The period of appointment on deputation /contract :
 - b) Name of the parent office/organization to which you belong :
- 13. Present basic Pay , scale of pay and total emoluments drawn per month. :
- 14. Additional information if any which may support your suitability for the post. :
- 15. Remarks, if any :

Date:

Signature of the Applicant
Mobile No.



DECLARATION

I, _____ hereby declare that my posting as _____ in Telecommunications Engineering Centre , Department of Telecommunications, New Delhi is purely on temporary basis and shall not have any right to claim for seniority in the said post in respect of service rendered by me on deputation basis.

II. I am not entitled to absorption as _____ in the Department of Telecommunications and therefore will not resort to lay any claim for the same.

III. I am liable to be repatriated to my parent department/organization for any inaccuracies in the details noted above or contravention of any provision in the rules/order governing deputation.

Place:

Date:

Signature of the Official

Countersigned
Signature of the Controlling Officer with official seal



Certificate to be recorded by the Head of office/Department while forwarding the application

Certified that:

1. The particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately along with relevant details e.g. leaves availed/ balance, LPC etc.
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him/her ineligible for consideration of appointment to the post applied for.
5. No major/minor penalty is in force or current against the official.
6. Recommendations:

**Signature of Head of office/ Department
with official seal & Telephone no.**

