

VISAKHAPATNAM PORT TRUST
MECHANICAL ENGINEERING DEPARTMENT
VISAKHAPATNAM-530035.

(for Office use only)

Registration No. Date Marks Percentage

APPLICATION FOR ENGAGING AS TRADE APPRENTICES UNDER APPRENTICES ACT, 1961 IN MECHANICAL ENGINEERING DEPARTMENT OF VISAKHAPATNAM PORT TRUST.

Affix recent
pass port size
photo duly
attested by the
Gazetted
officer

(To be filled by the candidate in his/her own handwriting)

1.	Name in full: (In capital letter)					
2.	Father's Name:					
3.	Are you a son/daughter of a working/retired/ deceased employee of (Tick in appropriate box)	(A) V.P.T	(B) C.H.D.	© Outsiders		
4.	If either (A) or (B) is yes, furnish the particulars of parent. (* Should forward application through respective department/section office in which parent working/worked.	Name of the employee:				
		Designation:				
		Deceased	Retired	Working		
		(Strikeout which is not applicable)				
		Date of Death/ Retirement:				
		Section:				
		Department:				
		Employee No:				
5.	Postal Address for communication:	P.P.O No. (In case of pensioners)				
		Door No:				
		Street:				
		Village:				
		Town:				
		Pin No.				
		District:				
6.	Phone No:					
7.	Date of Birth & Age					
8.	Name of the trade of ITI.					
9.	Marks obtained in the ITI.	Max. Marks	Marks obtained	% Marks		
10.	Month & Year of passing:	Month:		Year:		
11.	Sex (Tick in appropriate box)	Male		Female		

12.	Community (Tick in appropriate box and enclose attested copy of caste certificate)	Schedule Caste	Schedule Tribe	Other Backward Classes	Others
13	Identification marks:	i)			
		ii)			

(SIGNATURE OF THE CANDIDATE)

DECLARATION

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue at any stage of engagement or thereafter shall disqualify me for the engagement of trade apprenticeship training or I shall be liable for any other action under the extant rules.

Place:

Date:

(SIGNATURE OF THE CANDIDATE)

Enclosures:

1. Attested copy of educational certificate (i.e. ITI with Marks Sheet)
2. Attested copy of date of birth certificate.
3. Attested copy of caste certificate.

INSTRUCTIONS TO THE CANDIDATE.

1. The candidates shall submit their application in the prescribed proforma only.
2. The candidate in his/her own handwriting shall fill applications in English.
3. Filled in application forms should reach the Chief Mechanical Engineer, Visakhapatnam Port Trust, Visakhapatnam-530035 on or before 25 .8 .2018 at 3:00 p.m. on either by post or in person.
4. The working/retired/deceased employees of Visakhapatnam Port Trust & Cargo Handling Department should submit the applications of their children to the CME/VPT through their respective Heads of Departments/Section Offices invariably.
5. The candidate should submit his application along with relevant enclosure viz. proof of age, marks sheet, caste certificate etc., duly attested by a Gazetted Officer invariably. The applications, which do not contain the relevant attested copies of the certificates, will be summarily rejected.
6. Applications of the candidates who furnish incorrect information or enclose false/incorrect certificate shall stand rejected automatically.
7. The last date for receipt of applications is 25 .8.2018 at 3:00 p.m.

(*) N.B: The application should be routed through the department concerned, in case of the children of deceased employees/ medically invalidated & superannuated employees/working) of V.P.T/C.H.D.

Endt.No. _____ Dt.2018.

Forwarded the application of Sri/Kum.....son/daughter of Sri/Smt.....(Emp.No.).....(Design).....(deceased employees/ medically invalidated & superannuated employees/working) (Dept/Sec).....to the C.M.E/VPT duly verified the details furnished at Col.No.3 and 4 of the application form with our office records and found correct.

(SIGNATURE OF THE OFFICER)
STAMP