



**PROFORMA FOR THE APPLICATION**

1. Post applied for : .....
2. Name of the Applicant : .....
3. Mother's Name : .....
4. Father's Name : .....
5. Nationality : .....
6. Date of Birth : .....
7. Permanent Address : .....
8. Correspondence Address : .....
9. Mobile/Telephone : .....
10. Email ID : .....
11. Educational Qualifications – Graduation onwards

Examination Passed	Subject	Marks Obtained	Total Marks	% of Marks	Year of Passing	University /Board	Remarks
Graduation							
Post Graduation							
Specialization							
Any Other							

12. Particulars previous employment (after completing essential qualification) :

Name of Employer	Date of Joining	Date of leaving	Position & Nature of duties	Salary & Grade	Reasons for leaving the job, if any

(Please attach a separate sheet, if required)

13. Details of Publications, if any (it is mandatory to attach list of publications)

Books	Papers	Abstracts

14. List of Enclosures:

1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....
8. ....
9. ....
10. ....

15. Details of Demand Draft

No. : ..... Date: ..... Name of Bank: .....

**Note: The candidate shall attach self attested copies of the document in support of their academic qualification, date of birth and experience.**

Declaration: I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent that facts, my candidature may be rejected or employment terminated.

**(Signature of the applicant)**