

**APPLICATION FORMAT**

POST APPLIED FOR English Stenographer (Group-B) / Lower Division Assistant (Group-C) / GROUP-D (Peon / Process Server / Farash / Visti / Night Guard / Warrant Bailiff / Sweeper)

CATEGORY- UR/SC/ST/OBC-A/OBC-B/E.S.M./E.C./P.W.D./SPORTSPERSON  
(Mention categorically the name of the post and in which category do you belong)

To  
The Chief Judge,  
City Sessions Court, Calcutta.  
2 & 3, Bankshall Street,  
Bichar Bhawan, Kolkata – 700 001.

One recent  
passport size  
photograph  
duly signed by  
the candidate  
to be pasted  
here.

Sir / Madam,

I beg to apply for the post of ..... in your Judgeship and I beg to submit my particulars as per prescribed format, given below :-

1. Full Name (in block letter) :
2. Name of the Father/Husband :
3. Date of Birth :
4. Actual age as on 1<sup>st</sup> January, 2018 :
5. Sex (Male/Female) :
6. Nationality (give supporting document- EPIC/AADHAR) :
7. Religion :
8. Address (Permanent & Present) : \_\_\_\_\_
9. Contact No. : (Mobile/Landline) : \_\_\_\_\_
10. Whether belongs to SC/ST/OBC/ESM. (Give supporting documents):
11. (a) Whether Physically Handicapped (yes/no.) (Give supporting documents) :?
11. (b) If yes, Percentage of Disability:
12. Educational Qualification. : (Give supporting documents)
13. Have you any knowledge in Computer  
Operation/Typing? If so, give details with documents:
14. Are you a Govt. servant – Yes/No, If yes, Give details:
15. Other Qualifications, if any. (Give supporting documents) :
16. Please state the SBI Collect payment starting with 'DU' ref. no.:  
(Give print out copy of online deposit slip i.e. e-receipt with the application)

**Declaration**

I, hereby declare that, (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature is liable to be cancelled, (b) [(only for candidates, service under Government) I have obtained “no objection” certificate from my Appointing Authority in writing. {Strike out the portion (b), if not applicable.}]

Date:

Yours faithfully,

Place:

Enclosures:

(Full signature of the applicant)

(To be enclosed with the application form in a separate sheet)

One recent  
passport size  
photograph  
duly signed by  
the candidate  
to be pasted  
here.

**ADMIT CARD**

**STAFF RECRUITMENT EXAMINATION – 2017-2018**

**OFFICE OF THE CHIEF JUDGE, CITY SESSIONS COURT, CALCUTTA.**

**(For Office use)**

Roll No. :

Date of Examination:

Time of Examination:

Venue :

**(To be filled up by the candidate)**

1. Name of the Candidate (in Block Letter) : \_\_\_\_\_

2. Father's/Husband's Name : \_\_\_\_\_

3. Address : \_\_\_\_\_  
\_\_\_\_\_

Signature and date with stamp of the Chairman of the  
District Recruitment Committee,  
City Sessions Division, Calcutta.

**Note:- Instruction is enclosed in separate sheet.**