

8. **MODE OF PAYMENT :-**

The candidates belonging to General and OBC categories should pay the fee of Rs.100/- (Rupees one hundred only) as examination fee through following mode.

- (i) Through SBI Challan.
(Payment of examination fee through Challan will be accepted upto 13/01/2018 and thereafter services will be disabled)
- (ii) Net Banking through any bank.
- (iii) Credit/Debit card of any bank.

NOTE – I Candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-Servicemen those who are eligible for reservation are exempted from paying fee.

NOTE-II Fee once paid will not be refunded under any circumstances.

NOTE-III Fee paid by **modes other than as stated above, will NOT be accepted.**

NOTE – IV If a SC/ST candidate, applied from General Category due to non availability of vacancy in reserved category in their State or any other reason, they are also exempted for payment of fee,.

NOTE-V Fee paid before 11/12/2017 i.e. opening date of online application form will also not be accepted.

9. **ADMISSION TO THE RECRUITMENT:**

- (i) All candidates who apply in response to this advertisement by the CLOSING DATE and provisionally eligible, will be assigned Roll numbers, which will be communicated to them at the time of PST/PET.
- (ii) The call letters/admit cards for PST/PET & documentation, Written Test and Detailed Medical Examination will be available on website and can be downloaded from <https://cisfrectt.in> .
- (iii) Candidate must write his Roll number along with his name, date of birth and name of the examination while addressing any communication to CISF. Communication from the candidate not furnishing these particulars shall not be entertained.
- (iv) In case inability to download the call letter/ admit card for PST/PET and Medical Examination from the website, candidates should contact CISF Regional Recruitment Centre (RRCs) of the State to which he belongs at least one week before PST/PET.
- (v) The Tentative schedule of PST/PET & documentation, written test and Medical Examination will be available on the CISF website at least two weeks before PST/PET or Medical Examination. Similarly, details of centres will also be available on the website at least two weeks before the written examination.

10. **RECRUITMENT PROCESS/ METHOD OF SELECTION**

All candidates applying for the recruitment and prima-facie eligible will be asked to appear in Physical Standards Test, Physical Efficiency Test and documentation. Detailed scrutiny of their eligibility will not be undertaken before PET/PST. Therefore, it will be the responsibility of the candidates to verify their eligibility as prescribed in this notice before appearing for PST/PET.

(A). **PHYSICAL STANDARD TEST(PST)/ PHYSICAL EFFICIENCY TEST (PET) & DOCUMENTATION.**

(I) **PHYSICAL EFFICIENCY TEST**

To ensure smooth, transparency, accuracy and minimize human error, force will exercise its discretion to employ adequate measures and modernized means for conduct of PET event.

HEIGHT BAR TEST AND 05 KMS RACE (QUALIFYING NATURE):

At the very beginning, candidates will be asked to go through the height bar and thereby, candidates with lesser height will be eliminated and will be given rejection slip intimating reasons for rejection. Those candidates who qualify the height test will be subjected to PET which shall consist of 05 Kms race to be completed in 24 minutes followed by biometric identification & screening of testimonials and thereon chest and weight measurements by a board .

NOTE – 1 :- This test will be only qualifying in nature . The candidate (s) who do not qualify the race will be eliminated and will not be allowed to participate in further process of recruitment and will be given rejection slip intimating reasons for rejection.

NOTE - 2 :- PET will not be held for Ex-Servicemen. They will be required to appear at the time of PST/PET event to record their measurements, documentation and produce their education certificate and other testimonials. However, Ex-Servicemen will be required to qualify in the Written and medical examination.

(II) PHYSICAL STANDARDS TEST :

(i) The candidates who qualify Height Bar Test /PET will be screened for height, chest and weight by the Board of Officers. The candidates who meet the requirements of physical standard will be allowed to participate in the written test. The candidates who do not fulfill the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof, by Presiding Officer. However elimination on grounds of weight will be done at the time of medical examination only.

(ii) During the process of recruitment, if any candidate is not satisfied with measurement of his physical standard i.e. height and chest , he can prefer appeal, if he so desire, to the Supervising DIG on the same day. Such candidates will be re-measured on the same day or given a fresh date by the appellate authority for appearing for re-measurement. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained. Appeal for re-conduct of PET (Run) will not be entertained.

NOTE -1 :- Relaxation in height and chest (as the case may be) will be permissible only on production of requisite certificate at the time of PST/PET & documentation in the prescribed proforma from the competent authorities where he ordinarily resides.

NOTE -2 :- Conduct of PST/PET will be the sole responsibility of the PST/PET Board. CISF Directorate will not entertain any representation/ appeal etc. against the decision of the PST/PET Board.

(III) DOCUMENTATION

Following Original testimonial/documents of the candidates who qualified in PST/PET will be scrutinized. Candidates who fail to produce requisite original testimonials / certificates will be eliminated from the recruitment process and no candidates will be allowed provisionally.

- (i) Educational certificates
- (ii) Date of birth certificate. (Matriculation or 10th pass certificate).
- (iii) Domicile certificate issued by competent authority to prove their domiciliary status.
- (iv) SC/ST and OBC Certificate, if applicable. It should be on the proforma as prescribed in **Annexure – ‘II’ & ‘III’** respectively. Caste certificates which are not in prescribed manner of advertisement notice will not be accepted.
- (v) If candidate apply in reserved category (SC/ST/OBC), but does not produce caste certificate in prescribed format at the time of documents verification, then his candidature will be cancelled forthright.
- (vi) Caste certificate different from domicile State of candidate will not be considered. Both certificates (Caste and Domicile) should be issued by the same State.
- (vii) Candidates belonging to hill areas of the Garhwal, Kumaon, Himachal Pradesh, Gorkha, Dogras, Marathas, Sikkimies, Leh and Ladakh, Kashmir Valley and North Eastern States should produce certificate issued by SDM/Tehsildar or equivalent authority for getting relaxation in height and chest as per **Annexure-IV of the Notification**.
- (viii) Candidates belonging to Tribal or Adivasis including Mizos and Nagas should produce Tribal certificate issued by SDM/Tehsildar or equivalent authority for getting relaxation in height and chest as per **Annexure-IV of the Notification**.
- (ix) Discharge certificate & undertaking as per **Annexure- VII** in case of Ex-Serviceman.
- (x) Departmental candidate have to submit certificate from their employer as per **Annexure-V**.
- (xi) In case of sons/spouse of serving Force personnel, who are applying in State other than their Home State, certificate as per format given in **Annexure-VI** has to be produced.
- (xii) Four passport size recent photographs of the candidates.
- (xiii) Certificate from District Collector/ District Magistrate in case of children and dependents of victims **KILLED** in the 1984 riots & communal riots of 2002 in Gujarat.
- (xiv) Domicile certificate for those who had ordinarily been domiciled in the State of J&K from 01.01.1980 to 31.12.1989 for age relaxation.

- (xv) In addition to the original certificates, the candidates will also bring Xerox/photo-copy of educational and caste certificates etc.

NOTE :-

1. **The candidates must carry at least one photo bearing identification proof such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card etc. in original.**
2. Identification of the candidates should be checked by the Board of Officers at the time of PST/PET and Documentation from Identity Cards as produce by the candidate. Biometric data may also be generated at PST/PET stage for verifying their eligibility.

(B) WRITTEN EXAMINATION

The candidates who qualify in PST/PET, Identity Check and Documentation will be called for OMR based Written Examination. Admit card to the eligible candidates, will be uploaded in the website <https://cisfrectt.in> by mentioning date and venue on which they are required to appear for written test. Qualified candidates may download their call letter/admit card through above website. The written test will be as under:-

- (i) The written test will be conducted on **OMR based**.
- (ii) The question paper will be set to assess the general awareness/ general knowledge, knowledge of elementary mathematics, analytical aptitude and ability to observe and distinguish patterns and to test the basic knowledge of the candidate in English/ Hindi. The questions will be set bilingual in English/ Hindi.
- (iii) The written test will be of 100 marks consisting of 100 objective type multiple choice questions to be answered in two hours.
- (iv) The minimum percentage of marks for qualification for next stage will be as under:-

General & Ex-Servicemen	: 35 %
SC/ST/OBC	: 33 %

NOTE :- The qualifying marks means that person scoring less than the qualifying marks will not be called for next stage even if vacancy remains unfilled. The candidates will be called for next stage on the basis of their position in merit in the written examination and cut off marks of each State/Category according to allotted vacancy.

- (v) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.
- (vi) Questions are to be answered using a black ball pen. Therefore, the Candidates should bring black ball pens for written examination.
- (vii) Candidates are not permitted to use Mobile phone, calculators or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the Examination and appropriate action will be taken against such candidates.

(C) MERIT LIST

- (i) After completion of PST/PET, documentation and Written Examination, State and category wise merit lists for (UR/SC/ST/OBC/Ex-Servicemen) will be drawn separately in respect of each State/UTs on the basis of aggregate marks obtained in the written test.
- (ii) In case tie in marks, the merit list will be prepared in the following order :-
 - (a) The candidate older in age gets preference.
 - (b) If the tie still persists, then the candidate with more height and higher educational qualification will be placed above.
 - (c) Further, tie if any shall be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical orders get preference.

(D) **FINAL SELECTION**

The final selection of the candidates will be made in order of merit in each category and allotted vacancy to each State. The minimum cut off percentage of marks for selection will normally be as under:-

General & Ex-servicemen : 35%
SC/ST/OBC : 33%

No waiting list will be kept/ maintained.

(E). **MEDICAL EXAMINATION**

- (i) Only those candidates who find a place in the select list as per the available vacancy in each category in the State will be called for medical examination. The Department shall have the discretion to fix different qualifying standards for candidates belonging to different State/categories taking into consideration vacancies allotted to each State/UT.
- (ii) Candidates selected for detailed medical examination may download their call letters/admit card through CISF website.
- (iii) Candidates will be declared either **FIT OR UNFIT**. **Temporary unfitness is not allowed.**
- (iv) Candidates declared unfit may file an appeal/representation to the designated authority within 15 days of declaring him unfit by the medical board with requisite fee i.e. Rs.25/- and a proof of his fitness in the prescribed form. The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner of District Hospital and above to the effect that it has been given in full knowledge of the fact that the candidate has already been declared unfit for appointment by a Medical Officer and in his opinion this is an error of judgment.
- (v) Tattoos marked on traditional sites of the body like inner aspect of forearm, but only left forearm, being non-saluting limb or dorsum of the hand are to be allowed. Size must be less than ¼ of the particular part (Elbow or Hand) of the body.

NOTE:-

- 1) The candidates applying for the examination should **ensure that they fulfill all the eligibility conditions** for admission to the examination. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the PST/PET & documentation, written examination, and medical examination, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the department.
- 2) An undertaking shall be taken from all the selected candidates at the time of joining that if at any stage of their service career, if they are found to be colour blind they will be boarded out as per the SHAPE Policy in vogue in time and enclose with their Service Records.
- 3) In case, any candidate is found ineligible or suppressing facts on any ground at any time during the recruitment process, his candidature/selection/ appointment may be cancelled accordingly.

11. **DECISION**

The decision of the board/department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

12. **IMPORTANT INSTRUCTIONS TO CANDIDATES**

1. **12th pass with science subject** or equivalent qualification is the minimum educational qualification. The recruitment will comprise of Physical Standards Test (PST), Physical Efficiency Test (PET), Written Examination and Detailed Medical Examination.
2. In view of the anticipated large number of applications, detailed scrutiny of applications for the eligibility and other aspects will not be undertaken before the PST/PET and, therefore, the application is accepted only provisionally. **The Candidates are advised to go through the requirements of educational qualification, age, physical standards, etc. and satisfy themselves that they are eligible for the post before applying.**